

**PROFESSIONAL SERVICES DESCRIPTION
FOR THE POSITION OF:**

Podiatry Services

SUBMISSION DEADLINE:

December 6, 2019

12:00 P.M.

**FAIR AND OPEN PUBLIC SOLICITATION PROCESS
FOR PROFESSIONAL SERVICES**

FOR

**GLOUCESTER COUNTY IMPROVEMENT AUTHORITY
109 BUDD BOULEVARD
WOODBURY, NEW JERSEY 08096**

Through this Request for Qualifications/Proposals, the Authority seeks to engage a vendor as Podiatry services for the term March 1, 2020 to February 29, 2021. This contract will be awarded through a fair and open process pursuant to *N.J.S.A. 19:44A-20.4 et seq.*

The proposal must be received and will be publicly opened and read aloud on **December 6, 2019** at 12:00 P.M. at the GCIA administrative office located at 109 Budd Boulevard, Woodbury, New Jersey. (See “Fair and Open Standardized Submission Requirements and Selection Criteria” for further information)

A Podiatrist is needed to provide the Shady Lane Nursing Home residents in regards to such issues including but not limited to:

- ❑ A Podiatrist who is licensed in the State of New Jersey.
- ❑ The Podiatrist will provide Podiatry Services to the residents of Shady Lane Nursing Home in accordance with Local, State and Federal Regulations.
- ❑ The Podiatrist will provide a copy of their current license and current malpractice insurance.
- ❑ The Podiatrist or his/her designee will notify the facility Director of Nursing of any change in services that affect the facility’s residents, including but not limited to any change in Podiatrists or coverage of vacation if needed.
- ❑ The implementation and following of all wound care from toes to knee in conjunction with the wound care practitioner.
- ❑ The ability to use the Sigma Care System by writing orders and imputing documentation into the system for the residents of SLH.
- ❑ Scheduled visits monthly with all residents to be seen at least quarterly.
- ❑ Emergency visits on a when needed basis.
- ❑ Any braces/splints dispensed will have resident name engraved or labeled.
- ❑ Must be responsible for the billing to Medicare, Medicaid and Private Pay.

Must contact Danae Ciociola for the rest of the proposal Packet at (856) 373-5481 or email at dciciola@gcianj.com.

COST PROPOSAL- Proposers should submit a cost proposal which would include any proposed retainer, the services to be provided under the terms of the retainer and hourly billing rates. The Authority does not provide payment or reimbursement for travel expenses.

Please include your fee in your proposal