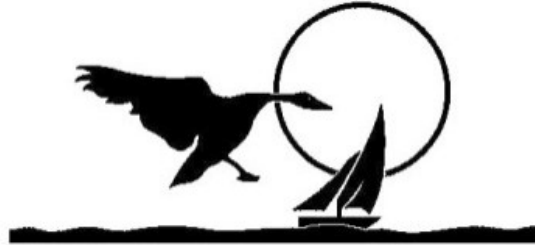


CITY OF HENDERSONVILLE

101 MAPLE DRIVE NORTH
HENDERSONVILLE, TN 37075



REQUEST FOR BIDS

PROJECT NAME:
PURCHASE OF THREE (3) 2026 OR NEWER HARLEY-DAVIDSON ROAD GLIDE FLTRXP POLICE MOTORCYCLES

ISSUE DATE: October 16, 2026

QUESTIONS DUE: October 29, 2026 AT 3:00 PM

ADDENDUM POSTED (IF NEEDED): October 30, 2026

SUBMITTALS DUE: November 5, 2026 AT 3:00 PM

BID NO. 27-0017

JAMIE CLARY, MAYOR
CITY OF HENDERSONVILLE
POLICE DEPARTMENT

City of Hendersonville Police Department

PROJECT NAME:
PURCHASE OF THREE (3) 2026 OR NEWER HARLEY-DAVIDSON ROAD GLIDE FLTRXP POLICE MOTORCYCLES

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INVITATION TO BID

The Hendersonville Police Department is accepting sealed bids for the purchase of three (3) 2026 or newer Harley-Davidson Road Glide FLTRXP police motorcycles in accordance with the specifications, terms, and conditions contained in this Request for Bids.

Specifications may be obtained by email request to Angelique Early with the Hendersonville Police Department at aeary@hvillepd.org or by paper copy from the Hendersonville Police Department, 3 Executive Park Drive, Hendersonville, TN 37075.

Sealed bids must be submitted by November 5, 2026, for the opening at 3:00 PM, at which time they will be opened in the Office of the Chief of Police at Hendersonville Police Department, 3 Executive Park Drive, Hendersonville, TN 37075.

The City reserves the right to reject any and all bids and to waive informalities or technicalities.

Questions must be submitted in writing to aeary@hvillepd.org by the deadline stated on the cover page. Only written addenda issued by the City may modify this solicitation.

BID SUBMITTAL CHECKLIST

Project Name: Purchase of Three (3) 2026 or Newer Harley-Davidson Road Glide FLTRXP Police Motorcycles

Solicitation Number: 27-0017

Company Name: _____

The Bidder is responsible for ensuring that all required documents are submitted with its response. Failure to provide required documentation may result in the response being deemed nonresponsive.

Please check all items included with your submission.

- ☐ Completed and Signed Bid Submittal Checklist
- ☐ Completed Bid Proposal Submittal Form
- ☐ Completed and Signed Pricing Sheet, including unit price and total price for all three (3) motorcycles
- ☐ Acknowledgment of All Addenda Issued, if any
- ☐ Manufacturer or dealer documentation demonstrating compliance with the specifications
- ☐ Proposed delivery date for all three (3) motorcycles
- ☐ Factory warranty documentation and identification of authorized warranty service location(s)
- ☐ Identification of authorized warranty service location(s)
- ☐ Identification of all exceptions, exclusions, and additional charges, or confirmation that none apply
- ☐ Title VI Compliance Form (Voluntary – Not Required for Submission or Evaluation)

CERTIFICATION

The undersigned certifies that this checklist has been reviewed and that all required documents have been included in the submission. The Bidder understands that submission of this checklist does not relieve the Bidder of responsibility for complying with all requirements contained in the solicitation, including any applicable federal funding requirements, certifications, or contract provisions that may become applicable to this project.

Authorized Representative: _____

Title: _____

Signature: _____ Date: _____

BIDDING INSTRUCTIONS

Sealed bids shall be received by the City of Hendersonville, Police Department, for the furnishing of all materials and supplying of all labor necessary for the purchase of three (3) 2026 Or Newer Harley-Davidson Road Glide FLTRXP police motorcycles in accordance with the specifications and requirements contained herein.

Copies of the specifications and contract documents may be examined and obtained at the Police Department, located at 3 Executive Park Drive, Hendersonville, Tennessee 37075.

For further information, contact, Angelique Early, Purchasing Tech , aearly@hvillepd.org or 615-590-4670

BIDDING REQUIREMENTS

- 1) Sealed bids shall be received at Hendersonville Police Department located at 3 Executive Park Drive, Hendersonville, Tennessee 37075, no later than 3:00 PM, at November 5, 2026. Bids must be submitted in the format shown below. Bids received after this time and/or bids improperly submitted shall be returned to the bidder unopened. Telegraphic bids will not be accepted.
- 2) The following information shall be clearly noted on the outside of the bid package:

1.)	Project Name:	Purchase Of Three (3) 2026 Or Newer Harley-Davidson Road Glide FLTRXP Police Motorcycles
2.)	Bidder's Name:	
3.)	Business Address:	
4.)	Business Telephone:	
5.)	Bidder's Email:	

- 3) Bidder shall be a business properly authorized to conduct business by the State of Tennessee and shall maintain any dealer authorization, registration, or other credentials legally required to sell and deliver the motorcycles.
- 4) The City may consider the Bidder's experience, qualifications, ability to provide the required motorcycles, warranty support, delivery capability, and overall responsiveness to the requirements of the solicitation
- 5) The successful bidder shall comply with all applicable City of Hendersonville business licensing requirements prior to delivery or performance under the contract.
- 6) The Bidder shall provide sufficient information to demonstrate that the proposed motorcycles meet or exceed all requirements contained in the specifications.
- 7) The Bidder shall include manufacturer or dealer specification information sufficient for the City to verify compliance.
- 8) The contractor shall supply proof of insurance in accordance with General Conditions, Section F. Insurance Requirements.
- 9) Contract/Project Administration: The Chief of Police, or their designated representative(s), shall serve as the owner's representative. All requests, correspondence

and submittals pertaining to this contract shall be addressed, in writing, to the attention of:

Angelique Early, Purchasing Tech
Police Department
3 Executive Park Drive
Hendersonville TN 37075

10) The City reserves the following rights:

- Waive any informalities
- Reject any or all bids
- Award to the bidder that best meets the needs of the City of Hendersonville
- Make multiple awards, if applicable, if it is deemed to be in the best interest of the City.

11) Bid prices shall include all costs necessary for the Bidder to provide the motorcycles and fulfill its obligations under the lease, including applicable delivery, freight, administrative, overhead, and other incidental costs unless specifically identified as a separate bid item.

12) All addenda issued prior to bid opening shall become part of the contract documents. It is the bidder's responsibility to confirm receipt of all addenda.

13) Bidder agrees that its submitted pricing shall remain firm for one hundred twenty (120) calendar days following the bid opening to allow the City sufficient time to review the bids, make an award, and complete the contracting process.

SCOPE OF WORK OVERVIEW

The City of Hendersonville Police Department is seeking bids for the purchase of three (3) 2026 or newer Harley-Davidson Road Glide FLTRXP police motorcycles.

A. Quantity

The City intends to purchase:

- Three (3) motorcycles
- All three motorcycles shall meet the specifications contained in this solicitation.

B. Required Motorcycle

Each motorcycle shall be:

- 2026 or newer Harley-Davidson Road Glide FLTRXP;
- Police model;
- Birch White in color;
- Equipped with an upgraded “Wind Splitter” twelve (12) inch windshield; and
- Covered by a minimum two (2) year factory warranty.

C. Purchase Pricing

The Bidder shall provide a total price for all three (3) motorcycles. The Total Cost shall include all costs necessary to fulfill the requirements of the solicitation, including delivery, freight, administrative costs, overhead, profit, and other incidental costs.

Any exceptions, exclusions, or additional , including applicable title, registration, tag, or other governmental fees, shall be clearly identified in the Bidder's response.

D. Maintenance and Repairs

The City of Hendersonville will be responsible for recommended manufacturer-scheduled maintenance associated with normal operation of the motorcycles.

The City currently anticipates scheduled maintenance at approximately:

- 1,000 miles;
- 5,000 miles; and
- 10,000 miles.

The Bidder shall clearly identify any maintenance, repair, service, or other charges for which the City would be responsible in addition to the purchase cost.

Manufacturer warranty repairs shall remain the responsibility of the manufacturer and/or authorized dealer in accordance with the applicable factory warranty.

E. Insurance

The City of Hendersonville will be responsible for maintaining full-coverage insurance on the motorcycles.

The Bidder shall identify any insurance requirements applicable to the dealer and shall provide evidence of required coverage as specified by the City.

F. Warranty

All three motorcycles shall be covered by a minimum **two (2) year factory warranty**.

The Bidder shall provide warranty documentation identifying the applicable warranty terms and conditions.

The Bidder shall identify the authorized service location(s) responsible for warranty service.

G. Delivery and Acceptance

The Bidder shall deliver all three motorcycles to the location designated by the City.

Upon delivery, the City will inspect the motorcycles to verify compliance with the specifications.

The City reserves the right to reject any motorcycle that does not conform to the specifications or the Bidder's proposal.

Acceptance of the motorcycles shall not waive any warranty rights or other remedies available to the City under the agreement or applicable law.

GENERAL CONDITIONS

A. SELLER'S DUTIES

The Seller shall provide the motorcycles in accordance with all provisions of the solicitation, specifications, accepted bi, and resulting agreement.

The Seller shall immediately notify the City in writing of any issue that may affect the ability to meet the specifications, delivery schedule, warranty requirements, or other contractual obligations.

B. MATERIALS

All motorcycles provided under this solicitation shall be new, unused 2026 or newer Harley-Davidson Road Glide FLTRXP police motorcycles and shall meet the specifications contained herein.

The motorcycles shall be free from defects in materials and workmanship and delivered in good operating condition. Any motorcycle that does not conform to the specifications may be rejected by the City.

C. CONTRACT DURATION

The resulting contract shall remain in effect through completion of delivery, acceptance of all three (3) motorcycles, including all required equipment and documentation, and completion of invoicing and payment in accordance with the contract terms.

The Seller shall deliver all three (3) motorcycles within the delivery timeframe proposed in its bid and accepted by the City, unless otherwise approved in writing by the City.

D. DISPUTES

For the purpose of this contract, all disputes arising from this contract, or its interpretation shall be in writing address to the Chief of Police. The Chief of Police's decision shall be final.

E. UNIT PRICES

The Bidder's pricing shall include all costs necessary to provide the motorcycles and fulfill the Seller's obligations under the agreement. The Bidder shall clearly identify any charges not included in the purchase price.

F. INSURANCE REQUIREMENTS

Contractors must possess the following insurance to be considered as a responsive bidder:

Worker's Compensation: \$1,000,000

Employer's Liability:

Each accident: \$1,000,000

Disease, policy limit \$1,000,000

Disease, each employee \$1,000,000

General Liability:

Each occurrence: \$1,000,000

Aggregate: \$2,000,000

Automobile Liability: \$1,000,000

Professional Liability:

Each claim: \$1,000,000

Aggregate: \$2,000,000

The City may require certificates of insurance evidencing the required coverage prior to delivery of the motorcycles and/or execution of the agreement.

The City shall be responsible for maintaining full-coverage insurance on the motorcycles as specified in the Scope of Work.

Insurance requirements applicable to the successful Bidder shall not relieve the Bidder of responsibility for loss or damage arising from the Bidder's acts or omissions, including during delivery.

G. PAYMENT TO THE SELLER

Following delivery and acceptance by the City, Seller shall submit an invoice referencing the City Purchase Order number. The invoice shall identify the motorcycles delivered, quantities, cost of each unit, and total amount due, and any other information required by the City.

H. GENERAL

The successful Bidder shall comply with all applicable federal, state, and local laws and regulations.

The successful Bidder shall maintain any licenses, registrations, dealer authorizations, business registrations, or other credentials legally required to provide the motorcycles.

The successful Bidder shall be responsible for delivering the motorcycles in accordance with the accepted delivery schedule.

The City reserves the right to reject any motorcycle that does not meet the specifications or is not delivered in acceptable condition.

The City shall have the right to require correction or replacement of any motorcycle that fails to meet the specifications, subject to the terms of the final agreement.

Delivery Responsibility: The Seller shall be responsible for the motorcycles until delivery to and acceptance by the City. The Seller shall be responsible for any loss or damage to the motorcycles occurring prior to acceptance by the City, except to the extent caused by the City's acts or omissions. The Seller shall also be responsible for damage to persons or property caused by the Seller or its agents in connection with delivery.

SPECIFICATIONS

A. Required Motorcycle:

The City intends to purchase three (3) motorcycles, meeting the following minimum requirements:

Each motorcycle shall be:

- 2026 or newer Harley-Davidson Road Glide FLTRXP;
- Police model;
- Birch White in color;
- Equipped with an upgraded “Wind Splitter” twelve (12) inch windshield; and
- Covered by a minimum two (2) year factory warranty.

B. Manufacturer Documentation:

All motorcycles shall be provided in accordance with the manufacturer's current specifications, requirements, and warranty terms.

C. Compliance with Specifications

The Bidder shall be responsible for ensuring that the proposed motorcycles meet all requirements identified in this solicitation.

The Bidder shall identify any exceptions or deviations from the specifications in writing with its bid. Failure to identify a deviation may result in the City determining that the proposed motorcycles do not comply with the solicitation requirements.

SUBMITTALS:

Bidder shall submit manufacturer or dealer specification sheets, brochures, or other documentation sufficient to demonstrate compliance with the required motorcycle specifications. The Bidder shall also provide warranty information and identify the authorized dealer/service location.

BID PROPOSAL SUBMITTAL FORM

In accordance with the requirements of the solicitation, the Bidder shall complete the following:

PROJECT NAME:	PURCHASE OF THREE (3) 2026 OR NEWER HARLEY-DAVIDSON ROAD GLIDE FLTRXP POLICE MOTORCYCLES
FULL LEGAL COMPANY NAME:	
COMPANY ADDRESS:	
TELEPHONE NUMBER:	() -
BIDDER'S NAME:	
BIDDER'S EMAIL:	

The Bidder agrees to provide three (3) motorcycles described in these Bid Documents in accordance with the specifications, terms, and conditions contained herein.

The Bidder certifies that it has reviewed the solicitation and that the proposed motorcycles meet or exceed the required specifications except for any deviations specifically identified in the Bidder's response.

The Bidder shall provide pricing for all three (3) motorcycles. Partial bids shall not be accepted.

The Bidder shall identify any additional charges, exclusions, or assumptions in its bid

BID PROPOSAL SUBMITTAL FORM PRICING SHEET

PROJECT NAME: PURCHASE OF THREE (3) 2026 OR NEWER HARLEY-DAVIDSON ROAD GLIDE FLTRXP POLICE MOTORCYCLES				
<u>Description</u>	<u>Unit</u>	<u>Estimated Quantity</u>	<u>Unit Price</u>	<u>Extended Price</u>
2026 or newer Harley-Davidson Road Glide FLTRXP Police Motorcycles, including all required specifications, delivery, freight, and all other costs necessary to fulfill the purchase	Each	3	\$ _____	\$ _____

TOTAL COST = \$ _____

TOTAL COST (AMOUNT WRITTEN IN WORDS):

_____ Dollars and _____ Cents.

EXCEPTIONS/EXCLUSIONS/ADDITIONAL CHARGES:

☐ NONE

☐ Exceptions/Exclusions/Additional Charges:

All costs necessary to fulfill the requirements of the solicitation shall be included in the Total Cost. Any exceptions, exclusions, or additional charges proposed by the Bidder, including registration, title, tag, or other governmental fees, shall be clearly identified in the Bidder's response.

DELIVERY

Proposed delivery date for all three (3) motorcycles:

BID PROPOSAL SUBMITTAL FORM PRICING SHEET (continued)

WARRANTY

Manufacturer's Factory Warranty Offered: _____

Minimum required warranty: Two (2) years

BIDDER CERTIFICATION

The undersigned certifies that the information contained in this bid is true and correct and that the Bidder agrees to furnish the motorcycles and fulfil all obligations described in the solicitation for the prices stated above.

Print Bidders Name
and Title:

Bidders Signature:

Date:

TITLE VI COMPLIANCE

It is the policy of the City of Hendersonville to ensure compliance with Title VI of the Civil Rights Act of 1964; 49 CFR, Part 21; and related statutes and regulations to ensure that no person shall be excluded from participation in, denied the benefits of, or subjected to discrimination under any program or activity receiving federal financial assistance or any other funding source on the grounds of race, color, or national origin.

By submitting a response to this solicitation, bidders agree to comply with this non-discrimination policy.

For Title VI compliance, we ask for voluntary disclosure of the following information:

Gender:

- ☐ Male
- ☐ Female

Race:

- ☐ Black/African American
- ☐ American Indian and Alaskan Native Asian
- ☐ Caucasian
- ☐ Hispanic
- ☐ Native Hawaiian/ Other Pacific Islander
- ☐ Other (please specify): _____

This information, if provided, must be given to the Title VI Coordinator, or designee, who shall maintain records of those ethnic and gender groups who are awarded bids on projects.