REQUEST FOR QUOTATION

RFQ 5487

RFQ 5487 INVENTORY PARTS

Southwest Ohio Regional Transit Authority

525 Vine Street

Cincinnati, OH 45202

RELEASE DATE: November 13, 2026

RESPONSE DEADLINE: November 16, 2026, 11:00 am

RESPONSES MUST BE SUBMITTED ELECTRONICALLY TO:

https://secure.procurenow.com/portal/go-metro

Southwest Ohio Regional Transit Authority
REQUEST FOR QUOTATION
RFQ 5487 Inventory parts

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1. Inventory RFQ

1.1. Summary

RFQ Bid Form Instructions

BIDS NOT SUBMITTED THROUGH E-PROCUREMENT PORTAL WILL BE CONSIDERED NON-RESPONSIVE

PLEASE CONTACT THE BUYER DIRECTLY WITH ANY QUESTIONS OR PROBLEMS WITH A BID

• All suppliers shall utilize the pricing table within the E-procurement portal. Bids received in other formats may be considered non-responsive.

• Items of Importance:

1. All quotes must have the freight included in the price.
2. Lead time: L/T must be noted in the NOTES column in the bid table. This is the lead-time required to fulfill the entire delivered qty on the RFQ. Lead-time should be in days only and reflect the number of days required to fulfill the entire delivered qty on the RFQ.
3. "Stock" quotes are subjective and will still require a L/T in days for us to fairly evaluate bids.
4. If the part is not OEM or the specific part # requested, please put the following format in the lead time notes with the specific part # you are quoting. (RM########)
5. Enter any Core fee in the NOTES field located in the pricing table
6. If you do not carry a part, please select "no bid."

1.2. Contact Information

David Drummonds
supply chain coordinator
1401 bank st
Cincinnati, OH 45214
Email: ddrummonds@go-metro.com
Phone: (513) 632-7548

Department:
Inventory

1.3. Timeline

Release Project Date	November 13, 2026
Proposal Submission Deadline	November 16, 2026, 11:00am

2. Instructions to Bidders

2.1. RFQ Bid Preparation

The complete bid package for this solicitation consists of an electronically completed Bid Pricing Form:

Bid Pricing Form

The Bidder shall complete the Bid Pricing Form including submittal of pricing in the spaces provided. Use of any other form or format shall disqualify the bidder.

The prices submitted within the Bid Pricing Form shall include everything necessary to complete the project in accordance with the Scope of Work and the General Terms and Conditions set forth in this RFQ.

2.2. Submission of Bids

Bid package must be received by SORTA via the e-Procurement Portal website (https://procurement.opengov.com/portal/go-metro) no later than the bid submission due date and time specified in the Introduction section or as amended.

The Southwest Ohio Regional Transit Authority (SORTA), will accept only electronic submittals through the e-Procurement Portal at https://procurement.opengov.com/portal/go-metro in response to this solicitation.

2.3. Late Bids

Any bid that is received after the exact time specified is “late” and will not be considered, unless:

1. It was not received or properly allocated by the e-Procurement Portal due to circumstances beyond the control of the Bidder.
2. An emergency or unanticipated event interrupts normal processes, so that bids cannot be received for receipt by the exact time specified in the solicitation and urgent SORTA requirements preclude amendment of the solicitation closing date, the time specified for receipt of bids will be deemed to be extended to the same time of day specified in the solicitation on the first work day on which the receiving office is open to the Bidders.

Notwithstanding the above, a late modification, of an otherwise successful bid that makes its terms more favorable to SORTA will be considered at any time it is received and may be accepted.

2.4. Award

The Bidder’s compliance with contract terms; The Contract will be awarded to the responsible Bidder submitting the lowest responsive price. SORTA reserves the right to accept or reject any or all bids in their entirety or in part, to waive informalities and minor irregularities and to contract as the best interest of SORTA may require.

A responsive bid conforms, in all material respects, to the requirements of the solicitation. Bids will be evaluated to determine the responsible bidder submitting the lowest responsive bid. In determining responsibility, the following elements shall be given consideration in addition to price:

1. The character, integrity, reputation, judgment, and efficiency of the bidder;
2. The bidder is neither debarred nor suspended from Federal, State or local programs;
3. The bidder is in compliance with the Common Grant Rules' affirmative action and FTA's Disadvantaged Business Enterprise requirements or another State or local programs as they apply;
4. The bidder is in compliance with the public policies of the Federal Government, as required by 49 U.S.C. Section 5325(j)(2)(B) or other State or local policies as they apply;
5. The bidder has the necessary organization, experience, accounting, and operational controls, and technical skills, or the ability to obtain them, in compliance with 49 U.S.C. Section 5325(j)(2)(D) or as required in the Work Scope to perform the service or work;
6. The bidder is in compliance with applicable licensing and tax laws and regulations;
7. The bidder has, or can obtain, sufficient financial resources to perform the contract, as required by 49 U.S.C. Section 5325(j)(2)(D);
8. The bidder has, or can obtain, the necessary production, construction, and technical equipment and facilities,
9. The bidder is able to comply with the required delivery or performance schedule, taking into consideration all existing commercial and governmental business commitments, and;
10. The bidder is able to provide a:
    A. Satisfactory current performance record, and
    B. Satisfactory past performance record in view of its records of long-time performance or performance with a predecessor entity, including:
        - Sufficient Resources. Key personnel with adequate experience, a parent firm with adequate resources and experience, and key subcontractors with adequate experience and past performance,
        - Adequate Past Experience. Past experience in carrying out similar work with particular attention to management approach, staffing, timeliness, technical success, budgetary controls, and other specialized considerations as described in the recipient's solicitation, and
        - Any Past Deficiencies Not the Fault of the Bidder. A prospective bidder that is or recently has been seriously deficient in contract performance is presumed to be non-responsible, unless SORTA determines that the circumstances were properly beyond the bidder's control, or unless the bidder has taken appropriate corrective action. Past failure

to apply sufficient tenacity, perseverance, and effort to perform acceptably is strong evidence of non-responsibility. Failure to meet the quality requirements of a contract is a significant factor to consider in determining satisfactory performance.

11. The Bidder's compliance with contract terms;
12. Such other information as may be secured having a bearing on whether the bidder is responsible and has submitted a responsive bid.

3. Bid Pricing Form

RFQ BID FORM

Line Item	Item Number	Description	Model Number	Catalog Number	Quantity	Unit Cost	Total	No Bid	Notes - Lead Time/Core Fee
1	58884	DIELECTRIC GREASE (COMPOUND, TRANSISTOR)	1977-DP	1977-DP	1				
2	337296	ELBOW, BULK WINDSHIELD WASHER	54-56949-000	54-56949-000	6				
3	337404	PLATE, PANTO ARM (1301-1310)(SAME AS 337335)	53-56973N000	855369	1				
4	337411	SENSOR, PRESSURE TEMPERATURE	2897332 SS 2897332NX	2897332 SS 2897332NX	3				
5	337535	TUBE, INJECTOR FUEL SUPPLY #1 ISL9 - CM2350	5481953	5481953	3				
6	338967	ABSORBER, SHOCK FRONT CS	Koni Evo 99B-3202SP1 OR 08-73702-001	08-73702-001 OR Koni Evo 99B-3202SP1	4				
7	339761	BOOSTER PUMP (1800-2000s)	21-76489-004	21-76489-004 / 1030002351P001 EMP	3				
8	339834	ASSM, MODINE RADIATOR THIN, GEN 2, (2000's-2400's DIESEL)	83-02990-000 SS 88-03204-000	83-02990-000 SS 88-03204-000	1				
9	340052	BYPASS PLUG	3940116	3940116	1				
10	340462	TANK, COOLANT SURGE	01-73727-002	01-73727-002	1				
11	340935	BRACKET,BOOSTER PUMP MTG (SMALL	40-26093-000	40-26093-000	1				
12	342729	LAMP ASSY, HEADLIGHT LH/RS (2200 AND UP)	51-27757-014	51-27757-014	1				

Line Item	Item Number	Description	Model Number	Catalog Number	Quantity	Unit Cost	Total	No Bid	Notes - Lead Time/Core Fee
13	172144	STUD,BALL	AV2302145	AV2302145	20				
14	199238	CLAMP, 1/2" CUSHIONED	55-55535-008	55-55535-008	6				
15	304356	NUT, HEX NYLOCK 1-14 GR SHACKLE TO BRACKET	54-12551-014	54-12551-014	10				
16	304862	SENSOR, REAR WHEEL SPEED (SAME AS 333265)	82-15540	4410309172 WABCO	2				
17	326022	PUMP ASSM, 24V BOOST (USE R) (GILLIG)	53-35399-000N	150178-21	1				
18	332663	BRACKET,FRONT BUMPER, RS/LH	20-37166-000L	20-37166-000L	1				
19	332678	WINDSHIELD, LH/RS (GILLIG LF)	26-45747-001L	6348641NFA	5				
20	332914	LOUVERASM 2.5" ROUND (1200s)	15-37614-000	15-37614-000	1				
21	333030	LED BACKUP LIGHTS	51-34804-004	51-34804-004	1				
22	333074	SENSOR,ISL EXHAUST PRESSURE	4928594	4928594	4				
23	334212	SENSOR, PRESSURE TEMP	5698456	2897334	4				
24	334767	BUMPER ASSM, FRONT 3-PIECE (8000,1201-1245,1321-1343,1600s)	20-59946-003	20-59946-003	1				
25	335232	PANEL, RADIATOR SKIRT (OLD BRANDING)	20-63662M001	20-63662M001	3				
26	335243	ACTUATOR, ETR FUEL CONTROL	4903523	4903523	1				
27	335720	SEAL, O-RING (BETWEEN COVER & BODY) (1200-1245)	82-61314-000	82-61314-000	3				

Line Item	Item Number	Description	Model Number	Catalog Number	Quantity	Unit Cost	Total	No Bid	Notes - Lead Time/Core Fee
28	335781	TUBE, LUBE OIL DRAIN	5255737	5255737	2				
29	335782	TUBE, ISL BREATHER	5255736	5255736	1				
30	335894	BOLT, UPPER FRONT SHOCK MOUNT	54-11359-016	54-11359-016	5				
TOTAL									

4. Vendor Questionnaire

4.1. Pricing is all inclusive*

Any and all fees, including shipping charges, are included in pricing

☐ Please confirm

*Response required

4.2. Quote valid for 30 days*

☐ Please confirm

*Response required

4.3. Lead time has been noted *

Enter lead time in days in the NOTES field located in the pricing table

☐ Yes
☐ No

*Response required

4.4. Core Fee been added as necessary *

Enter any Core fee in the NOTES field located in the pricing table

☐ Yes
☐ No

*Response required