

TOWN OF WALLINGFORD
BUREAU OF PURCHASES
45 SOUTH MAIN STREET
WALLINGFORD, CT 06492

PUBLIC BID NO. 26-051

Bid Forms are available online at the Town of Wallingford's Purchasing Portal at www.town.wallingford.ct.us or by stopping by the Purchasing Office at 45 South Main Street, Room 206, Wallingford, CT 06492.

INVITATION TO BID

For

**60 Month Rental of Copiers & Managed Print Service for All Printers for
Wallingford Public Schools**

Sealed bids on the above project will be received by the Purchasing Agent of the Town of Wallingford, Wallingford Town Hall, 45 South Main Street, Wallingford, Connecticut 06492, until October 29, 2026 at 2:00 P.M., prevailing local time. All proposals (Parts A and B) must be received by this time; any proposal received late will not be accepted.

Part A (Qualifications, Profile and References) of the proposal will be publicly opened and read aloud on November 5, 2026 at 2:00 P.M., Prevailing Local Time.

Part B (Cost Proposal) of the proposal will be publicly opened and read aloud on November 12, 2026 at 2:00 PM, Prevailing Local Time.

Bid documents may be obtained at the Wallingford Town Hall, Bureau of Purchases, Room 206, 45 South Main St., Wallingford, CT or by calling (203) 294-2115 Monday – Friday 9:00 A.M. - 5:00 P.M.

All proposals shall be submitted to Purchasing in separate sealed opaque envelopes clearly labeled **Part A** and **Part B** with the bidder's name, address, bid number, and the name of the project for which the bid is submitted. The words "BID DOCUMENT" should appear on the envelope and the date to be opened. If mailed, the sealed envelopes containing the proposals marked as described above should be enclosed within another envelope properly addressed. No responsibility will be attached to any Town representative or employee for the premature opening of a bid not properly addressed and identified.

GLEN MASEWICZ
PURCHASING AGENT
45 SOUTH MAIN STREET

WALLINGFORD, CT 06492
Dated: October 15, 2026