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FAIRFAX COUNTY PARK AUTHORITY COUNTY OF FAIRFAX VIRGINIA

RESOURCE MANAGEMENT AND INTERPRETATION DIVISION
12055 Government Center Parkway
Fairfax, Virginia 22035

REQUEST FOR PROPOSALS

Fort Willard Historic Site
Interactive Interpretative Signage

Fairfax County Park Authority is seeking sealed bids from qualified, experienced contractors for interpretative signage and language. Qualified, experienced contractor to design and fabrication of interactive interpretive signage, including 3D tactile bronze relief models, an app-free Augmented Reality (AR) 'living sign' experience, and a reproduction mortar for the Fort Willard Historic Site.

QUALIFICATIONS REQUIRED: Contractor/Designer to have at least three (3) project within the last five (5) years of design and fabrication of interactive interpretive signage for historic properties.

Contract to be lump sum for 154 days.

Bids are to be submitted electronically to heather.lynch@fairfaxcounty.gov utilizing Form of Bid of the RFP until **2:00 p.m**. prevailing local time, **Thursday, December 17, 2026**. Bids received after that time will not be accepted.

Bids will not be opened publicly and read aloud. Best qualified and lowest responsible and responsive bidder to be awarded.

A pre-bid conference has been scheduled for Thursday, November 19, 2026 via MS Teams. Invite to be forwarded to RFP Package Holders

All bidders shall comply with Section A-21, Fairfax County Construction Safety Resolution, Information for Bidders. Bidder's request for determination of eligibility to bid must be received by the County no later than fourteen (14) days before bids are due in accordance to Section A-18.E of Section A, Information for Bidders. A determination of eligibility may be requested only if a Bidder is subject to conditions in Section A-21.C, Information for Bidders.

Bidders are to note that submitting a bid indicates acknowledgement that the subject project (the Work) includes mandatory General Contractor compliance and timely execution of all responsibilities and reporting requirements shown or referenced in the Fairfax County Prevailing Wage Ordinance and Virginia Code 2.2-4321.3 (latest editions) for projects over $250,000. Additional information about the Prevailing Wage Ordinance can be viewed at
the following webpage
https://www.fairfaxcounty.gov/topics/prevailing-wage-ordinance

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RFP Package is available electronically in the "pdf" format via ShareFile at no charge by emailing **heather.lynch@fairfaxcounty.gov** commencing **Monday, November 2, 2026.**

QUESTIONS DIRECTED TO OWNER

All questions concerning the project shall be submitted **in writing** to the Fairfax County Park Authority 12055 Government Center Parkway, Suite 421, Fairfax, VA 22035 via email at heather.lynch@fairfaxcounty.gov at least seven days prior to the date fixed for the opening of the bids. This office is the only point where information will be disseminated.

Bid Security must accompany each proposal in accordance with Information for Bidders. No bid may be withdrawn for a period of forty-five (45) days after the opening thereof.

The procedure specified under Section 2.2-4330(B) (1), VA Code shall apply: "… the bidder shall give notice in writing of his claim of right to withdraw his bid within two (2) business days after the conclusion of the bid opening procedure; …".

The Fairfax County Park Authority of Fairfax County, Virginia reserves the right to reject any and all bids, to waive informalities and irregularities in bidding, and to accept bids which are considered to be in the best interest of the Fairfax County Park Authority.

FAIRFAX COUNTY PARK AUTHORITY

DocuSigned by:
By: Laura Grape
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Laura Grape, Division Director
RESOURCE MANAGEMENT AND INTERPRETATION DIVISION

Dated: 2026 October 22 | 12:56:38 EDT