

REQUEST FOR PROPOSALS

27-67-103

ROUTE 41 CORRIDOR AND COMMUNITY VISIONING PLAN (TCDI PROJECT CATEGORY 5 – TRANSPORTATION AND INFRASTRUCTURE PLANNING)

Delaware Valley Regional Planning Commission
190 N Independence Mall West
Philadelphia, PA 19106-1520

RELEASE DATE: August 7, 2026

DEADLINE FOR QUESTIONS: August 13, 2026

RESPONSE DEADLINE: September 18, 2026, 4:59 pm

RESPONSES MUST BE SUBMITTED ELECTRONICALLY TO:

<https://secure.procurenow.com/portal/dvrpc>

Delaware Valley Regional Planning Commission

REQUEST FOR PROPOSALS

Route 41 Corridor and Community Visioning Plan (TCDI Project Category
5 – Transportation and Infrastructure Planning)

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A - Budget Proposal

1. 1.....TCDI Prequalified Consultants

DVRPC REQUIRES ALL CONSULTANTS TO BE PREQUALIFIED TO COMPETE TO WORK ON TCDI-FUNDED PROJECTS. ONLY CONSULTANTS WHO HAVE MET DVRPC'S PREQUALIFICATION REQUIREMENTS ARE ELIGIBLE TO WORK ON TCDI PROJECTS.

PLEASE DO NOT SUBMIT A PROPOSAL IF YOU ARE NOT A PREQUALIFIED CONSULTANT UNDER TCDI CATEGORY 5: TRANSPORTATION AND INFRASTRUCTURE PLANNING.

2. 2..... Project Background

2.1. 2.1..... Background

London Grove Township, in partnership with Kennett Township, New Garden Township, Avondale Borough, and Londonderry Township, seeks professional planning and engineering services to prepare a *Route 41 Corridor and Community Visioning Plan*. This effort is funded through the Delaware Valley Regional Planning Commission's (DVRPC) Transportation and Community Development Initiative (TCDI) funding program.

The approximately 10-mile study corridor extends from the Pennsylvania-Delaware state line in Kennett Township to the northern boundary of Londonderry Township and includes portions of five municipalities. The corridor traverses a variety of land use contexts, including agricultural, rural, village, suburban, and urbanized environments.

This effort will build upon the Route 41 Planning Study completed in 2024 and advance a more comprehensive corridor-based framework that integrates transportation planning, community visioning, placemaking, land use, economic vitality, and corridor identity. The project is intended to establish a shared vision for the corridor and create a practical implementation toolbox that municipalities, Chester County, PennDOT, developers, and community organizations can use to guide future investments and decision-making.

3. 3..... Project Description (Scope of Work)

Project Goals

The study shall:

- Develop a unified vision for the Route 41 corridor across five municipalities
- Establish a framework for strengthening corridor identity while recognizing the unique character of individual communities and landscapes
- Advance multimodal transportation recommendations that improve safety, connectivity, accessibility, and user experience for pedestrians, bicyclists, transit users, freight movement, and motorists
- Strengthen coordination between municipal planning objectives and future transportation investments
- Identify opportunities to support economic development, revitalization, and community vitality along the corridor
- Create implementable strategies and design guidance that can inform future public and private investments
- Build consensus among municipal leaders, residents, businesses, institutions, and transportation agencies

Task 1. Project Initiation and Management, and TCDI Administration

The consultant shall:

- Conduct a project kickoff meeting
- Refine the project work plan, schedule, engagement strategy, and communication protocols
- Coordinate regularly with the project management team and Executive Committee
- Facilitate project meetings and provide progress reports throughout the project
- Plan to attend two project status meetings with DVRPC and the project sponsor
- Draft and submit progress reports and invoices with a confirmation letter from the Township to DVRPC as required (at least quarterly, but no more than monthly) for TCDI administration

Deliverables:

- Final work plan and schedule

- Meeting agendas and summaries
- Quarterly progress reports
- Presentations and/or other appropriate materials for project status meetings

Task 2. Existing Conditions and Corridor Assessment

The consultant shall prepare a comprehensive assessment of existing conditions throughout the study area.

The assessment should evaluate:

- Existing and planned land use
- Community character and development patterns
- Transportation infrastructure and operations
- Bicycle and pedestrian facilities
- Transit access and connectivity
- Freight and truck movement
- Traffic safety and crash patterns
- Economic and commercial activity
- Historic, cultural, and environmental resources
- Community destinations and activity centers
- Existing plans, studies, and municipal policies

The consultant shall synthesize findings from prior corridor studies and identify opportunities, constraints, and recurring themes.

Deliverables:

- Existing Conditions Technical Memorandum
- GIS mapping and corridor inventory

Note: GIS files must be electronic, including shapefiles, and consistent with Chester County's GIS data gathering methodologies and best practices.

Task 3. Community Engagement and Visioning

Given the multi-municipal nature of this project, meaningful public engagement shall be a central component and take into consideration the geographic scope of the project.

Consultants should propose innovative and inclusive engagement techniques designed to reach residents, businesses, property owners, commuters, community organizations, and traditionally underrepresented populations.

At a minimum, the engagement program should include:

- Stakeholder interviews
- Municipal workshops
- Public meetings held at multiple locations throughout the corridor
- Online engagement opportunities
- Interactive surveys and mapping tools
- Engagement with corridor businesses and major institutions

The consultant shall develop and document a corridor-wide vision with planning principles informed by public input.

Deliverables:

- Public Engagement Plan
- Engagement materials and summaries
- Corridor Vision Statement and Planning Principles

Task 4. Corridor Character Areas and Place-Based Design Framework

The consultant shall identify and define corridor character areas based on land use, settlement patterns, transportation context, natural features, and community identity.

For each character area, the consultant shall develop recommendations addressing the following as relevant:

- Community character preservation and enhancement
- Streetscape design
- Gateway treatments
- Wayfinding
- Landscape treatments
- Public realm improvements

- Architectural and urban design considerations
- Branding and corridor identity elements

The consultant shall identify opportunities to establish visual continuity across the corridor while preserving the distinctive characteristics of individual communities.

Deliverables:

- Character Area Framework
- Corridor Design and Placemaking Toolbox

Task 5. Multimodal Transportation Strategy

Building upon prior transportation planning efforts, the consultant shall develop a corridor-wide multimodal transportation strategy.

The strategy should evaluate opportunities to improve:

- Pedestrian safety and connectivity
- Bicycle infrastructure and network continuity
- Access to schools, parks, employment centers, and community destinations
- Transit accessibility
- Freight operations and truck movement
- Traffic operations and safety
- Corridor access management
- Complete Streets implementation

The consultant shall identify conceptual transportation improvements appropriate to the differing character areas throughout the corridor.

Recommendations should emphasize the relationship between transportation design, land use context, and community character.

Deliverables:

- Multimodal Transportation Strategy Memorandum
- Conceptual transportation improvement plans and exhibits

Task 6. Corridor Implementation and Action Plan

The consultant shall prepare an implementation strategy that identifies actions needed to advance study recommendations. The Implementation and Action Plan will be incorporated into the Final Plan.

The implementation plan should include:

- Short-, medium-, and long-term actions
- Potential lead agencies and partners
- Funding opportunities
- Regulatory and policy recommendations
- Municipal coordination strategies
- Opportunities for PennDOT partnership
- Priority transportation and placemaking projects

Deliverables:

- Implementation Matrix
- Funding and Partnership Strategy

Task 7. Final Plan

The consultant shall prepare a final *Route 41 Corridor and Community Visioning Plan* suitable for adoption by participating municipalities.

The final document shall include:

- Executive Summary
- Existing Conditions Assessment
- Community Vision
- Corridor Character Framework
- Multimodal Transportation Strategy
- Design Toolbox
- Implementation and Action Plan
- Supporting maps and graphics

Deliverables:

- Administrative Draft Plan
- Final Plan
- Executive Summary document
- Presentation materials for municipal adoption meetings

Schedule

The consultant shall complete all work associated with this project no later than **June 30, 2028**.

4. 4..... TCDI Timeline

4.1. 4.1.....TCDI Timeline

Posting of Request for Proposal: Friday, August 7, 2026

Submission of Inquiries: Thursday, August 13, 2026, 5:00 pm

Posting of Responses to Inquiries: Friday, August 21, 2026, 5:00 pm

Proposal Deadline: Friday, September 18, 2026, no later than 4:59 pm

Anticipated Award of Project: October 26, 2026

5. 5.....Inquiries

All inquiries related to this RFP should be submitted through the OpenGov portal and submitted no later than 5:00 pm on Thursday, August 13, 2026. Inquiries may not be considered if not received by then. DVRPC will respond to questions it considers appropriate to the RFP and of interest to all Proposers, but reserves the right, at its discretion, to amend or not respond to any question.

Responses posted on DVRPC’s procurement portal become part of the RFP upon posting. DVRPC reserves the right, in its discretion, to revise questions and responses to questions after posting, by posting the modified response. No oral response to any Proposer question by any DVRPC employee or agent shall be binding on DVRPC or in any way considered to be a commitment by DVRPC.

DVRPC considers any information submitted directly to DVRPC through a solicitation announcement to be confidential and proprietary. DVRPC’s Access to Records Policy may be viewed at www.dvrpc.org/Policies.

6. 6.....Submission Information

DVRPC will receive all proposals on behalf of the Project Sponsor. DVRPC will release all technical proposals to the Project Sponsor for their review and scoring following the submission deadline.

The Proposer shall submit the following RFP proposal documents (Technical Proposal and Administrative "Budget" Proposal) in PDF format, as indicated below.

- **Technical Proposal Submissions**

- All elements of the Technical Proposal must be submitted in the OpenGov portal to their corresponding upload field (e.g., Cover Letter, Lead Consultant Staff, Project Teams, Project Schedule, etc).

- **Administrative (Budget) Proposal Submissions**

- The Administrative (Budget) Proposal must be submitted separately in the OpenGov portal to its respective upload field. The Administrative (Budget) Proposal shall remain separate and sealed until such time as the qualitative evaluation of all technical proposals is completed. In accordance with the Brooks Act, cost is not a factor of evaluation.

Both the Technical and Administrative Proposal submissions are due no later than 4:59 pm EDT, Friday, September 18, 2026.

Technical and Administrative Proposals submitted after the submission deadline or that are non-responsive to any of the requirements of this RFP may be deemed disqualified and will therefore be ineligible for award.

DVRPC assumes no responsibility for delays causing any proposal submission to be received after the above-referenced due dates and times.

The Proposer bears all costs related to the preparation and submittal of its proposal(s). DVRPC reserves the right to award all or only part of the solicitation to one or more Proposers, and the right to cancel the RFP and make no award.

7. 7..... Proposal Requirements

7.1. 1.....Are you a prequalified consultant for TCDI projects?*

DVRPC requires all consultants to be prequalified to compete to work on TCDI-funded projects. Only consultants who have met DVRPC's prequalification requirements are eligible to work on TCDI projects.

Please do not submit a proposal if you are not a prequalified consultant.

- ☐ Yes
☐ No

*Response required

7.2. 2.....Technical Proposal Requirements

Please Note: All Technical Proposals are to be separate from the Administrative Proposal.

7.2.1. 2.1. *Cover Letter**

Please upload a **Cover Letter** from a principal of the Respondent, providing summary of proposed solution of the project, along with primary contact information (phone number and email address).

*Response required

7.2.2. 2.2. *Lead Consultant Staff**

Provide names of key staff who will be assigned to work on this project. The project manager must be clearly identified.

*Response required

7.2.3. 2.3. *Project Teams**

Indicate whether or not a team of consultants is proposed. Note that only the Lead Consultant is required to be prequalified.

If a team is proposed, list all consultants on the project team and specify whether or not the consultant was prequalified by DVRPC.

For members of the consultant team, whether they have been prequalified or not, provide:

- Names and titles, and upload resumes for key staff members who will be representing each consultant on the project team
- At least two examples of similar projects or tasks completed within the past 10 years.

For prequalified consultants, it is acceptable to submit materials that were not included with the original prequalification.

*Response required

7.2.4. 2.4. Project Understanding

Provide a statement summarizing how the consultant and/or project team is particularly qualified for this project, and demonstrate an understanding of the problem statement and intended outcomes.

7.2.5. 2.5. Technical Approach*

Describe the methodology for executing the work outlined in this RFP. Explain how this approach will further advance the goals of the TCDI program to increase the overall sustainability of Greater Philadelphia in an equitable way.

*Response required

7.2.6. 2.6. Project Schedule*

Respondents must submit a schedule, itemized by task, for completing the project. The schedule must include project meetings, public meetings (unless the SOW specifies additional public meetings be scheduled, a minimum of two are required), critical milestones, and deliverables.

Please note that public meetings shall be in compliance with Title VI, held in ADA-accessible facilities, and held in transit-accessible locations whenever possible. Additionally, publications and other public documents can be made available in alternative languages and formats, if requested.

All work funded through the TCDI grant must be completed by June 30, 2028.

*Response required

7.3. 3..... Budget Proposal Requirements

Please Note: All Budget Proposals are to be separate from the Technical Proposal.

7.3.1. 3.1. Project Budget Proposal*

Please download the '**Budget Proposal**' template, complete, and upload.

Project Budget Proposal – The Respondent will submit a project budget proposal. The Budget Proposal must be submitted in PDF format. If applicable, Optional Deliverables should be included in this submittal section, separate from the primary Budget Proposal.

Costs should be detailed and include a lump sum pricing format.

During negotiations, the Respondent or DVRPC may suggest that deliverables or tasks be modified or deleted.

Please note that Title 41 Code of Federal Regulations limits the amount of profit or fee to 10 percent of the direct labor and indirect costs.

*Response required

8. 8..... Evaluation Criteria

Negotiations for the award of the contract will be with the Proposer that best meets the evaluation criteria. DVRPC reserves the right to award in part or as a whole. DVRPC may reject all proposals. DVRPC further reserves the right to negotiate cost and scope elements with the leading Proposer(s).

An evaluation committee consisting of representatives from the project sponsor will evaluate each responsive proposal and, at its discretion, recommend an awardee to the DVRPC Board.

Criteria have been established to guide the evaluation of each responsive proposal. The following scoring criteria will be used to evaluate and rank proposals:

No.	Evaluation Criteria	Scoring Method	Weight (Points)
1.	Technical approach and project understanding Respondents should clearly detail their methods and approach to the project. Respondents are encouraged to offer suggestions for enhancing specific tasks or the overall work and/or propose innovative techniques to improve the results of this effort.	Points Based	40 (40% of Total)
2.	Professional qualifications and experience in similar work Respondents should demonstrate their qualifications and experience as it relates to carrying out the project.	Points Based	30 (30% of Total)
3.	Demonstrated commitment to perform the task(s) in a sustainable and equitable way Respondents should effectively demonstrate how they will perform the tasks needed to execute the project in a way that advances the goal of the TCDI program to increase the overall sustainability of Greater Philadelphia in an equitable way.	Points Based	15 (15% of Total)
4.	Ability to perform within schedule Respondents should demonstrate an ability to perform the tasks proposed within the allotted time.	Points Based	15 (15% of Total)

9. 9..... Disadvantaged Business Enterprises

The DBE subcontracting goal is removed from the project. Therefore, there is no subcontracting goal on the contract.