

REQUEST FOR PROPOSAL

PD 25-26.077

ARTIFICIAL REEF CONSTRUCTION: LARGE VESSEL REEF IN ESCAMBIA SE OR LAARS E. REEF SITE, AR2608

Escambia County
213 Palafox Place
Pensacola, FL 32502-5822

RELEASE DATE: June 9, 2026

DEADLINE FOR QUESTIONS: June 23, 2026

RESPONSE DEADLINE: July 9, 2026, 10:00 am

RESPONSES MUST BE SUBMITTED ELECTRONICALLY TO:

<https://secure.procurenow.com/portal/escambiacountyfl>

Escambia County
REQUEST FOR PROPOSAL

Artificial Reef Construction: Large Vessel Reef in Escambia SE or LAARS E.
Reef Site, AR2608

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Attachments:

A - SAJ-2016-02457_Escambia Co-SE Deployment Site-Eileen Beard AR_MOD1-Time Ext (2)

B - 01_AR_Permit_EscambiaSE_Army

C - 20260326_StateWaterReefs_NearshoreE Expansion

D - EscCoSE_17-0314314-006-EM17

1. Introduction

1.1. Summary

This Request For Proposals is for the supply, cleaning and preparation, transport, and precise deployment (no explosives) of one or more (>85ft Length Over All) vessel(s) in Escambia County Southeast or LAARS East Artificial Reef Site. Escambia Southeast Artificial Reef Site is a large artificial reef site (approx. 9 square nautical miles) permitted by Army Corps of Engineers (ACOE) and Florida Department of Environmental Protection (FDEP) for the deployment of artificial reefs (see permits for details).

1.2. Contact Information

Tammy Straughn

Purchasing Coordinator

221 Palafox Place 2nd Floor

Pensacola, FL 32505

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Phone: [\(850\) 595-4985](tel:(850)595-4985)

Department:

Natural Resources

1.3. Timeline

Release Project Date	June 9, 2026
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<p>Pre-Solicitation Meeting (Non-Mandatory)</p>	<p>June 16, 2026, 10:00am</p> <p>Office of Purchasing 213 Palafox Place, 2nd Floor Pensacola, FL 32502</p> <p>OR</p> <hr/> <p>Microsoft Teams meeting</p> <p>Join: https://teams.microsoft.com/meet/279969811514185?p=BCP6afzqGnCL8HVhUi</p> <p>Meeting ID: 279 969 811 514 185 Passcode: sq39Fe79</p> <hr/> <p>Need help? System reference</p> <p>Dial in by phone +1 863-333-5817,,880893659# United States, Lakeland</p> <p>Find a local number Phone conference ID: 880 893 659# For organizers: Meeting options Reset dial-in PIN</p> <hr/> <hr/>
<p>Question Submission Deadline</p>	<p>June 23, 2026, 10:00am</p>

<p>Submission Deadline</p>	<p>July 9, 2026, 10:00am</p> <p>Office of Purchasing 213 Palafox Place, 2nd Floor Pensacola, FL 32502</p> <p>OR</p> <hr/> <p>Microsoft Teams meeting Join: https://teams.microsoft.com/meet/212721223040402?p=GjUUAHxhEmO9iQr2SL Meeting ID: 212 721 223 040 402 Passcode: t9ep2L8P</p> <hr/> <p>Need help? System reference Dial in by phone +1 863-333-5817,,485071461# United States, Lakeland Find a local number Phone conference ID: 485 071 461# For organizers: Meeting options Reset dial-in PIN</p> <hr/> <hr/>
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2. Scope of Work

2.1. Scope of Work

This project requires the supply, cleaning and preparation, transport, and precise deployment (no explosives) of one or more (>85ft Length Over All) vessel(s) in Escambia County Southeast or LAARS East Artificial Reef Site . Vessel(s) will be cleaned (all fuels, oils, greases, debris, furnishings, flaking paint, etc. must be removed and properly disposed), prepared and deployed in compliance with all applicable laws and regulations, permit conditions, and to the satisfaction of the Escambia County Marine Resources Division (MRD). Vessel engines may remain, but must be cleaned and flushed. Fuel tanks must be certified clean by qualified testing facility. No petroleum residue will remain in or on any part of the vessel prior to departure on reef deployment voyage. No polychlorinated biphenyl (PCBs) may remain on vessel; contractor must provide documentation and receive approval from Escambia County, state and federal agencies. PCBs must be disposed in a properly permitted waste disposal facility. MRD will provide contractor with precise deployment coordinates with Purchase Order.

MRD places a priority on artificial reefs with habitat complexity and diversity, achieved by precisely deploying artificial reefs with diverse structural elements. Vessel will be inspected as soon as possible (weather and sea

conditions permitting) after deployment. Any permit non-compliance must be corrected by contractor at no cost to Escambia County.

2.2. [Estimated Deployment Location and Date](#)

Escambia Southeast Artificial Reef Site is a large artificial reef site (approx. 9 square nautical miles) permitted by Army Corps of Engineers (ACOE) and Florida Department of Environmental Protection (FDEP) for the deployment of artificial reefs (see permits for details). The location is approximately 11nmi southeast of Pensacola Pass in Gulf, at water depths of approximately 80-100fsw. Escambia LAARS East Artificial Reef Site is a very large artificial reef site (approx. 77 square nautical miles) permitted by Army Corps of Engineers (ACOE) for the deployment of artificial reefs (see permit for details). The location is approximately 18nmi southeast of Pensacola Pass in Gulf, at water depths of approximately 100-200fsw. The exact location for the deployment of the large vessel reef will be determined by Escambia County Marine Resources Division, and will be dependent upon vessel dimensions, stability determination and reef permit conditions requiring vertical clearance. The exact location of the deployment will be within 26 nautical miles of Pensacola Pass. Price includes acquisition of vessel title (title will be transferred to Escambia County when the vessel is deployed at the target coordinates in compliance with all applicable permit conditions, state and federal regulations), cleaning and sinking preparation, transportation, and deployment of the vessel on the seafloor. Vessel must conform to the minimum specifications, requirements and conditions of this solicitation as well as all state and federal permit conditions.

Estimated Vessel Deployment Date for this project is January – June 2027. Proposals must be accompanied by detailed description of vessel (drawings/plans with specifications) necessary for the Marine Resources Division (MRD) to determine compliance with minimum specifications. Proposals will include a detailed description of deployment vessel, equipment, and means to safely and precisely deploy the vessel as an artificial reef at the reef location in compliance with all permit conditions and to the satisfaction of Escambia County. Failure to provide sufficient information may result in rejection of submission by the MRD. Contractor will have **(6) six-months** to complete the project after the Notice to Proceed has been issued.

2.3. [Experience](#)

Contractor must meet minimum experience of deployment of at least three similar vessels as artificial reefs at similar depths (90-200fsw) in open waters (Gulf and/or Ocean) within the past 5 years. Submittals must provide documentation (including name and contact information of permit holder's artificial reef manager). Vessel proposed to be deployed as an artificial reef must meet the following minimum specifications: steel or aluminum hull and superstructure thickness of at least ¼ inch; vessel length of at least 85ft (LOA); vessel must be in seaworthy condition (contractor must obtain "dead ship" tow permit; with vessel name, history, type and configuration suitable to serve as an "attraction" for SCUBA divers.

2.4. [Marine Survey](#)

Escambia County reserves the right to request a recent Marine Survey of the selected vessel, dated within the previous 12 months, prior to issuing the Notice to Proceed.

2.5. [Ownership](#)

Contractor will retain title to the vessel until the vessel is deployed at the target coordinates in compliance with all applicable permit conditions, state and federal regulations.

2.6. [Proposal Format](#)

Multiple vessels may be submitted; however, each vessel must have a complete submission to include Tabs 1-6. Tab-7 is only required on the first submission.

Tab 1: Vessel construction/condition/integrity/durability

- 1a. Detailed description of vessel (drawings/plans with specifications)
- 1b. Vessel material (steel and/or aluminum)
- 1c. Vessel hull and superstructure thickness in inches; with representative photos
- 1d. Vessel dimensions (in feet): Length (minimum of 85ft LOA); maximum height to top of superstructure; maximum beam; ballasted reefing weight (in tons)
- 1e. Vessel construction date, and dates of any substantial upgrades or modifications

Vessel with high integrity/durability is preferred.

Tab 2: Habitat Value

- 2a. Various heights of vessel superstructure, decks, gunwales, etc
- 2b. Vessel complexity (diversity of module features to provide “habitat complexity” for marine life)
- 2c. Handrails and other features which would entangle marine life must be removed.
- 2d. Quantity of vessel interior volume open to seawater, light and marine life (doors, hatches, windows must be removed)

Vessel with high habitat value is preferred.

Tab 3: Horizontal and Vertical Stability

- 3a. Weight & Density (LBS & LBS/cubic ft.)
- 3b. Vessel Shape
- 3c. Features to minimize subsidence
- 3d. Performance record of similar vessel/weight and/or engineering analysis

Vessel with high horizontal and vertical stability are preferred.

Tab 4: Deployment Capability

4a. Experience in deployment of similar vessels in the region at similar depths (Dates, Locations, Permit #'s, Contact names/info, for each similar vessel deployment.) Include a description of at least 3 projects of similar scope within the last 5 years.

4b. Equipment specifications of support vessels, equipment, etc.

4c. Deployment technique, INCLUDING MEANS TO DETERMINE AND REPORT PRECISE DEPLOYMENT COORDINATES

4d. Documentation methods/equipment/deliverables

Proposals which include precise deployment capability are preferred.

Tab 5: Project Plan

5a. Statement of Understanding of permit conditions and all applicable state and federal regulations

5a. Detailed "Project Plan" including vessel cleaning, preparation, and deployment in compliance with all permit conditions and all applicable state and federal regulations, including proper disposal of all wastes and items to be removed from the vessel.

Tab 6: Pricing

6a. Total Cost of vessel deployed on seafloor, compliant with all regulations and permit conditions, and as specified by MRD

Tab 7: Documents from the vendor submission section

7a. Include all documents from the vendor submission section

2.7. Proposal Compliance

Contractors must comply with aforementioned terms and conditions, as well as all applicable federal, state and local laws and regulations. Prospective bidders are responsible for reading and understanding aforementioned permits, scope of work, and insurance requirements, etc. prior to submitting price quotes.

3. Solicitation Terms & Conditions

Submission of a proposal in accordance with these Terms and Conditions and the General Terms and Conditions provided in Section IV below constitutes a binding offer from the respondent. The Terms and Conditions incorporated herein will become a part of the written agreement between the parties.

Pre-Proposal Inquiries

All inquiries concerning the solicitation, including, but not limited to, the scope of work, specifications, additional requirements, attachments, general or supplemental terms and conditions, must be submitted to the Office of Purchasing through the e-procurement portal hosted by OpenGov,

All questions or inquiries must be received no later than the last day for questions stated on the cover page of the solicitation. Any modification to the solicitation documents will be in the form of a written addendum issued by the County not less than five (5) days prior to the date and time of solicitation closing. Addenda will be provided to each respondent via email and will be posted to the Escambia County website at Escambia County Solicitations (<https://procurement.opengov.com/portal/escambiacountyfl>). Such written addenda or modification shall be part of the solicitation documents and shall be binding upon each respondent. Each respondent is required to submit with the proposal a written acknowledgment to confirm receipt of any and all addenda. No respondent may rely upon any verbal modification to or interpretation of the solicitation documents, and no interpretation shall be considered binding unless provided in writing by the Office of Purchasing as provided in this provision.

Examination of Documents and Site

Before submitting a proposal, the Respondents shall familiarize themselves with the nature and extent of the work and any local conditions that may in any manner affect the work to be done and the equipment, materials, and labor required. Respondent shall also examine all drawings, specifications, addenda, and other relevant documents to be thoroughly informed regarding any and all conditions and requirements that may in any manner affect the work to be performed under the contract.

Preparation of Proposal

The Proposal shall be based upon the completion of the Scope of Work according to the drawings and specifications, together with all addenda thereto. The proposal must be executed by an individual listed as an authorized representative with the records on file with the Florida Division of Corporations website (Sunbiz) with the principal address provided below the signature. The proposal shall include evidence of respondent's authority and qualification to do business in the State of Florida.

As applicable, a state contractor license # for the State of Florida shall also be included in the proposal, and Respondent shall be licensed in accordance with the requirements of Chapter 489, Florida Statutes.

Recommended Proposal Preparation Guidelines

All respondents shall provide a straightforward and concise description of their ability to meet the proposal requirements. The proposal shall clearly show the technical approach to include work tasks,

estimated time phasing and the proposed approach. The County discourages overly lengthy or costly proposals, all proposals shall be submitted in one electronic file.

Integrity of Documents

Respondents shall use the original solicitation documents in the format provided by the Escambia County Office of Purchasing and enter information only in the spaces where a response is requested.

Submittal of Proposal

A proposal shall be submitted no later than the date and time prescribed in the Request for Proposal and shall be accompanied by all required documents. It is the respondent's responsibility to ensure that its proposal is delivered at the proper time.

Each submittal shall include all the items listed in the [Vendor Submissions](#) section.

Identification of Subconsultants/Changes After the Fact

After submitting a proposal in response to this solicitation, respondents are prohibited from substituting, modifying, or amending the sub-consultants identified in the submittal at any time during the course of the solicitation process up to the final award of contract and including question and answer sessions, presentations or technical clarifications and submittals as may be required by the Review/Selection Committee. A substitution or addition of sub-consultants or any other material changes to the submittal after the initial response will cause the submittal to be invalid for review and selection purposes.

Withdrawal of Submittals

Any respondent may withdraw its submittal, either personally or by written request, at any time prior to the scheduled time for opening submittals. Requests to alter or withdraw an offer must be submitted in writing to the Purchasing Director. Submittals may not be altered or unilaterally withdrawn by the respondent after the scheduled time for submittal opening. All offers not so withdrawn shall constitute an irrevocable offer and will remain subject to acceptance or rejection by the County for a period of 90 calendar days.

Proposal to Remain Subject to Acceptance

All proposals will remain subject to acceptance or rejection by Escambia County for ninety (90) calendar days after opening Submittals.

Conditional or Incomplete Proposals

Escambia County specifically reserves the right to reject any conditional or incomplete proposal.

Addition/Deletion of Item(s)

The County reserves the right to add or delete any item from this solicitation or resulting contract when deemed to be in the County's best interest.

Changes to Specification

Specifications are based on the most current literature available. The Office of Purchasing must be notified in writing of any proposed changes to the manufacturer's specifications, including, but not limited to, materials used, manufacturing process, or construction, that conflict with the specifications provided in the solicitation. Proposed changes must be explained in detail along with a copy of the relevant manufacturer's specifications. Proposed changes to the specifications provided in the solicitation shall not be binding upon the County unless evidenced by a Change Notice issued and signed by the Purchasing Director. Should Respondent fail to comply with this provision, Respondent will be liable for any costs incurred by the County to comply with the specifications provided in the solicitation.

Disqualification of Respondents

Any of the following reasons may be considered as sufficient for the disqualification of a respondent and the rejection of its proposal:

- Submission of more than one proposal for the same work from an individual, firm, or corporation under the same or different name. Evidence that the respondent has a financial interest in the firm of another respondent for the same work.
- Evidence of collusion among respondents. Participants in such collusion will receive no recognition as respondents for any future work of the County until such participant has been reinstated as a qualified respondent.
- Uncompleted work which in the judgment of the County might hinder or prevent the prompt completion of additional work if awarded.
- Failure to pay or satisfactorily settle all bills due for labor and material on contracts in effect at the time of issuing the solicitation or default under a previous contract.
- Listing of the respondent by any Local, State or Federal Government/Agency on its debarred/suspended vendor list.

Investigation of Respondent

The County may make such investigations, as it deems necessary to determine the stability of the respondent to perform the work and that there is no conflict of interest as it relates to the project. The respondent shall furnish to the County any additional information and financial data for this purpose as the County may request.

Negotiations

Should negotiations be required, the contents of the proposal of the successful firm shall become a basis for contractual negotiations.

Evaluation of Proposals and Award of Contract

Escambia County will review all proposals and will provide the recommendation to award to the County Administrator, and the Board of County Commissioners. The County will award the proposal to the most responsive and responsible firm(s). The County reserves the right to award the proposal to the respondent submitting a responsive proposal with a resulting negotiated agreement which is most advantageous and in the best interest of the County, and to reject any and all proposals or to waive any irregularity or technicality in proposals received. Escambia County shall be the sole judge of the proposal and the resulting negotiated agreement that is in its best interest and its decision shall be final.

Escambia County reserves its right to reject any or all Proposals, including without limitation nonconforming, nonresponsive, unbalanced, or conditional Proposals. The County further reserves the right to reject the Proposal of any Respondent whom it finds after reasonable inquiry and evaluation to not be responsible. In evaluating Respondents, the County may consider the qualifications of Respondents and may consider the qualifications and experience of Subcontractors, Suppliers, and other individuals or entities proposed for those portions of the Work for which the identity of Subcontractors, Suppliers, and other individuals or entities must be submitted as a part of the Proposal.

Escambia County reserves the right to waive any informalities or reject any and all submissions, in whole or part, to utilize any applicable state contracts in lieu of or in addition to this solicitation, and to accept the proposal that in its judgment will best serve the interest of the County.

Award

Escambia County reserves the right to award on an “all-or-none” basis to one offeror or to award on an “item-by-item” basis, whenever it is in the best interest of and/or most advantageous to the County.

Form of Agreement

The Contract form shall be provided by the Office of Purchasing. The successful respondent shall, within 5 days after receipt of the Notice of Award and the contract forms or documents, sign and deliver to the County Legal Office all required contract documents. Failure to execute the contract within such period shall constitute a default, and the county may award the contract to the next responsive and responsible proposal or re-solicit and charge against the respondent the difference between the amount of the offer and the amount for which a contract is subsequently executed, irrespective of whether the amount due exceeds the amount of the bid surety. The awarded respondent shall also deliver the policies of insurance or insurance certificate as required. All insurance documents shall be approved by Escambia County Risk Manager before the successful respondent may proceed with the work.

Indemnification

Offeror agrees to save harmless, indemnify, and defend County and their elected and appointed officials, agents, officers and employees from any and all claims, losses, penalties, interest, demands, judgements, and costs of suit, including attorneys' fees and paralegals' fees, for any expense, damage or liability incurred by any of them, whether for personal injury, death, property damage, direct or consequential damages, or economic loss, including environmental impairment, arising directly or indirectly on account of or in connection with the work performed by Offeror under this Agreement or by any person, firm or corporation to whom any portion of the Work is subcontracted Offeror; or resulting from the use by Offeror, or by any one for whom Offeror is legally liable, of any materials, tools, machinery or other property of County.

County and Offeror agree the first \$100.00 of the Contract Amount paid by County to Offeror shall be given as separate consideration for this indemnification, and any other indemnification of County by Offeror provided for within the Contract Documents, the sufficiency of such separate consideration being acknowledged by Offeror by Offeror's acceptance and execution of the Agreement.

The Offeror's obligation shall not be limited by, or in any way to, any insurance coverage or by any provision in or exclusion or omission from any policy of insurance. The Offeror agrees to pay on behalf of Escambia County, as well as provide a legal defense for the County, both of which will be done only when requested by the County, for all claims made. Such payment on behalf of the County shall be in addition to all other legal remedies available to the County and shall not be the County's exclusive remedy.

4. General Terms and Conditions

Any and all Supplemental Terms and Conditions and specifications referenced within the solicitation that vary from these General Terms and Conditions shall have precedence. Submission of an offer in accordance with these General Terms and Conditions and Supplemental Terms and Conditions constitutes a binding offer from the offeror. The terms and conditions incorporated herein will become a part of the written agreement between the parties.

Prospective offerors may utilize the Office of Purchasing Home Page to obtain Vendor Information and Solicitation Information, including Bid/Proposal Tabulations, Recommended Award(s), etc. In order to participate in a solicitation, offerors must establish an account via the e-procurement portal of the County's vendor management software hosted by OpenGov. Once the vendor registration is completed, the offeror will receive all notifications relating to the relevant solicitation via e-mail to the address registered with the account.

1. **Sealed Solicitations:** All solicitation forms shall be executed and submitted in the e-procurement portal of the County's vendor management software. The file name shall contain the solicitation number and title and the contractor/vendor's name. All solicitations are subject to the terms and conditions specified herein. Solicitation offers which do not comply with these terms and conditions are subject to rejection.
2. **Execution of Solicitation:** Solicitation forms shall be manually or electronically signed by an authorized representative in the space provided. Persons signing on behalf of a corporate entity must be identified as President or Vice President with the records on file with the Florida Division of Corporations or otherwise authorized by corporate resolution of the Board of Directors. Persons signing on behalf of a limited liability company must be identified as a managing member or other authorized representative with the records on file with the Florida Division of Corporations.
3. **No Offer:** If not submitting an offer, respond by selecting the "NO BID" option in the e-procurement portal of the County's vendor management software, specify the reason in the drop-down menu, and confirm the "NO BID" before the expiration of the Submission Deadline.
4. **Conduct of Participants:** The following policy will apply to all solicitations:

Conduct of Participants.

After the issuance of any solicitation, all bidders/proposers/protestors, or individuals action on their behalf are hereby prohibited from **lobbying** as defined herein or otherwise attempting to persuade or influence any elected County official, their agents or employees, or any member of the relevant Selection Committee at any time during the **blackout period** as defined herein; provided, however, nothing herein shall prohibit bidders/proposers/ protestors or individuals acting on their behalf from communicating with the purchasing staff concerning a pending solicitation unless otherwise provided for in the solicitation or unless otherwise directed by the Purchasing Director.

Definitions.

Blackout Period means the period between the time the bids/proposals for Invitations to Bid or the Request for Proposal, or Qualification, or Information, or Request for Letters of Interest, or the Invitation to Negotiate, as applicable, are received at the Escambia County Office of Purchasing, and the time the Board awards the Contract and any resulting bid protest is resolved or the solicitation is otherwise cancelled.

Lobbying means the attempt to influence the thinking of elected County officials, their agents or employees, or any member of the relevant Selection Committee, for or against a specific cause related to a pending solicitation.

5. **Additional Terms and Conditions:** No additional terms and conditions included with the offer will be considered, and any and all such additional terms and conditions shall have no force and effect and are inapplicable to this solicitation. It is understood and agreed that the General and Supplemental Terms and Conditions in this solicitation are the only terms and conditions applicable to this solicitation, and the contractor's authorized signature affixed to the offer attests to this.
6. **Mistakes:** Contractors are expected to examine the specifications, delivery schedule, solicitation prices, extensions, and all instructions pertaining to supplies and services described in the solicitation. Failure to do so will be at contractor's risk. In the event of an error in the extension of the unit price, the unit price will govern.
7. **Prices:** All offers shall include firm unit prices that include all packing, handling, shipping charges, and delivery to any point within Escambia County, Florida.
8. **Discounts:** Discounts for prompt payments shall not be considered when determining the lowest net cost for solicitation evaluation purposes except in cases of tie solicitations.
9. **Product Literature:** Offeror shall provide a copy of any relevant product literature and price list(s) with the offer.

10. **Abnormal Quantities:** Should any unusual or abnormal quantity requirements arise, the County reserves the right to solicit separate offers as a multiple award.

11. **Additional Quantities:** For a period not exceeding one hundred eighty (180) days from the date of the offer, the County reserves the right to purchase additional quantities at the prices offered in this solicitation. If additional quantities are not acceptable, the contractor must specify "OFFER IS FOR SPECIFIED QUANTITY ONLY".

12. **Approved Equivalents:** Any manufacturer's name, trade name, brand name, information and/or catalog numbers listed in a specification are for information and not intended to limit competition. The contractor may offer any brand for which it is an authorized representative that meets or exceeds the specifications for any item(s). Customary measurements appearing in these specifications are not intended to preclude offers for commodities with metric measurements. If an offer includes equivalent products, indicate the manufacturer's name and number. The contractor shall submit with its offer applicable cuts, sketches, and descriptive literature and/or complete specifications. Reference to literature submitted with a previous solicitation will not satisfy this provision. Escambia County reserves the right to determine acceptance of item(s) as an approved equivalent. Offers that do not comply with these requirements are subject to rejection.

13. **Nonconformance to Specifications:** Items may be tested for compliance with the contract specifications by a testing laboratory acceptable to the County. The County may require the contractor to reimburse all costs incurred by the County in connection with the examination or testing of the commodity, including costs relating to transporting the commodity samples to the testing site, actual test costs, personnel costs and other applicable costs should the items fail testing. The data derived from any tests for compliance with the contract specifications are public records and open to examination in accordance with Chapter 119, Florida Statutes. Items delivered that do not conform to the contract specifications may be rejected and returned at contractor's expense. These items and items not timely delivered by the delivery date specified in the solicitation and/or purchase order may result in the contractor being found in default, in which event, any and all re-procurement costs may be charged against the defaulting contractor. Any violation of these stipulations may also result in contractor's name being removed from the Office of Purchasing registered vendor list, and the County not doing business with the contractor until such time as the County has been reimbursed for all re-procurement costs.

14. **Service and Warranty:** Unless otherwise specified, the offeror shall define any warranty service and replacements that will be provided at no cost to the County during and subsequent to the contract term.

15. **Condition and Packaging:** All items shall be a new, current standard production model available at the time of the solicitation. All containers shall be suitable for storage or shipment, and all prices shall include standard commercial packaging.
16. **Safety Standards:** Unless otherwise stipulated in the solicitation, all manufactured items and fabricated assemblies shall comply with applicable requirements, standards, and regulations of the Occupational Safety and Health Act (OSHA).
17. **Delivery:** Delivery shall be Monday through Friday during regular business hours, excluding County designated holidays, unless otherwise specified. Unless a date is specified, contractor must provide the number of days required to make delivery after receipt of purchase order. The County may utilize delivery time as a factor for recommending the award.
18. **Inspection, Acceptance and Title:** Inspection and acceptance will be at “the place of destination” unless otherwise provided. Title and risk of loss or damage to all items shall be the responsibility of the contractor until accepted by the County, unless loss or damage results from negligence by the County. The contractor shall be responsible for filing, processing, and collecting all damage claims.
19. **Samples:** Samples of items shall be furnished at no expense to the County. If not destroyed and upon written request, samples will be returned at the contractor’s expense. Each sample shall be labeled with the contractor’s name, manufacturer’s brand name, and serial number (as appropriate), solicitation number, and item reference. Requests to return samples must be received within 10 days after the solicitation opening date and must be accompanied by instructions with the applicable shipping authorization number and name of carrier. If instructions are not received, sample items become the sole property of the County and may be disposed of at the County’s discretion.
20. **Protests:** Any actual bidder/proposer who is aggrieved in connection with a pending award may submit a protest in writing to the Purchasing Director within two business days after the posting of the award recommendation as provided in Sec. 46-100, Escambia County Code of Ordinances.
21. **Solicitation Expenses:** The County accepts no responsibility for any expenses incurred by the offeror in the solicitation preparation and submittal as well as any other requirements as may be specified in the solicitation. All such expenses are borne solely by the offeror.
22. **Taxes:** Escambia County does not pay Federal Excise and Sales taxes on direct purchases of tangible personal property. See exemption number on face of purchase order. This exemption does not apply to the purchases of tangible personal property by contractors who use the tangible personal property in the performance of contracts for the improvement of County owned real property.

23. **Invoicing and Payment:** Payments shall be made in accordance with the Local Government Prompt Payment Act, §§218.70, et seq., Florida Statutes, as amended.
24. **Improper Invoice; Resolution of Disputes:** Improper invoices for construction services and non-construction services will be processed in accordance with Sections 218.735(2)-(5) and 218.736(1), Florida Statutes, respectively. In the event a dispute occurs between a contractor and the County concerning payment of an original invoice, such dispute shall be finally determined by the County pursuant to the County's Dispute Resolution Procedure established in accordance with Section 218.76(2), Florida Statutes.
25. **Conflict of Interest:** The offeror represents that it presently has no interest and shall acquire no interest, either direct or indirect, which would conflict in any manner with the performance of services required hereunder. The offeror further represents that no person having any such interest shall be employed by it during the agreement term and any extensions. The offeror shall promptly notify the Purchasing Director, in writing, of any potential conflict of interest which may influence or appear to influence the contractor's judgment or quality of services.
26. **Contingent Fees:** The offeror warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the offeror to solicit and that it has not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for the offeror any fee, commission, percentage, gift, or other consideration contingent upon or resulting from the award or making of an agreement. For the breach or violation of this provision, the County shall have the right to terminate any resulting contract without liability and at its discretion, to deduct from the contract price, or otherwise recover the full amount of such fee, commission, percentage, gift, or consideration.
27. **Code of Ethics; Gifts:** The award hereunder is subject to the provisions of Chapter 112, Part III, Florida Statutes, regarding the Code of Ethics for Public Officers and Employees, and the Escambia County Code of Ethics Policy. Contractors are required to promptly disclose to the Purchasing Director any gifts or gratuities offered to or solicited by any County employee or public officer. The right of the contractor to proceed may be terminated by the County if, after notice and hearing, the Purchasing Director determines that the contractor, its agent, or another representative offered or gave a gratuity, including, but not limited to, money, services, travel, entertainment, or gifts to an officer, official, or employee of the County under circumstances where it may be reasonably inferred that the action of the contractor was intended to obtain a contract or favorable treatment under a contract. If the resulting contract is terminated under this clause, the County will be entitled to pursue all available legal remedies, including an action for breach of contract. The rights and remedies of the County provided in this clause shall not be exclusive and are in addition to any other rights and remedies provided by law or under the contract.

28. **Governmental Restrictions:** In the event any governmental restrictions may be imposed which would necessitate alteration of the material, quality, workmanship, or performance of the items prior to delivery, it shall be the responsibility of the contractor to provide written notice to the Office of Purchasing identifying the applicable restrictions or regulation(s) that necessitate the alteration. The County reserves the right to accept any such alteration, including any price adjustments occasioned thereby, or to cancel the contract at no further expense to the County.
29. **Legal Requirements:** This solicitation shall be conducted in accordance with the provisions of the Escambia County Purchasing Ordinance, and all applicable laws and regulations of the State of Florida and the Escambia County Code of Ordinances shall apply to any resulting contract. Applicable provisions of all federal, state, and local laws, ordinances, rules, and regulations shall govern development, submittal, and evaluation of all offers received in response hereto and shall govern any and all claims and disputes which may arise regarding this solicitation or any resulting contract; and lack of knowledge by any offeror shall not constitute a cognizable defense against the legal effect thereof.
30. **Compliance with Laws:** The contractor agrees to comply with all applicable federal, state and local laws, rules, policies, or guidelines related to this offer and the performance of any resulting contract, including, but not limited to, the requirements of the Americans with Disabilities Act (ADA), the Occupational Safety and Health Act (OSHA), the Equal Employment Opportunity (EEO) Act, and the Illegal Immigration Reform and Immigrant Responsibility Act, as amended, (8 U.S.C.A. §1324a).
31. **Patents and Royalties:** In addition to any other indemnification obligation, the contractor shall hold harmless, indemnify and defend the County and its officers, agents, and employees from liability of any nature or kind, including cost and expenses for or on account of any copyrighted, patented, or unpatented invention, process, or article manufactured or supplied by the offeror. The contractor has no liability when such claim is solely and exclusively due to the combination, operation or use of any article supplied hereunder with equipment or data not supplied by contractor or is based solely and exclusively upon the County's alteration of the article. The County will provide prompt written notification of a claim of copyright or patent infringement and will afford the contractor full opportunity to defend the action and control the defense. Further, if such a claim is made or is pending, the contractor may, at its option and expense, procure the right to continue use of, replace or modify the article to render it non-infringing. (If none of the alternatives are reasonably available, the County agrees to return the article on request to the contractor and receive reimbursement, if any, as may be determined by a court of competent jurisdiction.) If the contractor uses any design, device, or materials covered by letters, patent or copyright, it is mutually agreed and understood that the offered prices shall include all royalties or costs arising from the use of such design, device, or materials in any way involved in the work.

32. **Public Records:** Any documents submitted in response to this solicitation may be subject to disclosure pursuant to the provisions of Florida's Public Records Act, Chapter 119, Florida Statutes. contractor waives any claim of confidentiality upon submission of its offer. Records that are exempt or exempt and confidential will not be disclosed to any third-party except as authorized by law. Pursuant to Section 119.071 (1)(b)-2., Florida Statutes, sealed bids, proposals, or replies received by the County pursuant to a competitive solicitation are exempt from public disclosure until such time as the County provides notice of an intended decision or until 30 days after opening the bids, proposals, or final replies, whichever is earlier.
33. **Equal Employment Opportunity:** In the performance of the contract, the contractor shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, age, or physical handicap.
34. **Contractor Personnel:** The County shall, throughout the term of the contract, have the right of reasonable rejection and approval of staff or subcontractors assigned to the work by the contractor. If the County reasonably rejects staff or subcontractors, the contractor shall provide replacement staff or subcontractors satisfactory to the County in a timely manner and at no additional cost to the County. The day- to-day supervision and control of the contractor's employees and subcontractors is the sole responsibility of the contractor. Contractors who are suspended or debarred are prohibited from subcontracting.
35. **Public Entity Crimes:** Pursuant to Section 287.133(2), Florida Statutes, a person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit an offer on a contract to provide any goods or services to a public entity, may not submit an offer on a contract with a public entity for the construction or repair of a public building or public work, may not submit offers on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, F.S., for Category Two for a period of 36 months from the date of being placed on the convicted vendor list. The Sworn Statement on Public Entity Crimes must be completed and submitted with the offer. Information as provided may be verified through the State of Florida.
36. **Scrutinized Companies:** Pursuant to Section 287.135, Florida Statutes, a company is ineligible to bid or submit a proposal for, or enter into or renew a contract for goods or services of any amount if the company is on the Scrutinized Companies that Boycott Israel List, created pursuant to Section 215.4725, or is engage in a boycott of Israel or bid on submit a proposal for, or enter into or renew a contract for goods or services of one million dollars or more if on the Scrutinized Companies with activities in Sudan List or the Scrutinized Companies with activities in the Iran Petroleum Energy Sector List, created pursuant to Section 215.473 or is engaged in business

operations in Cuba or Syria. The Scrutinized Companies Certification must be completed and submitted with the offer. If contractor is found to have submitted a false certification or subsequently fails to maintain compliance, the contract may be terminated for cause.

37. **Prohibition Against Considering Social, Political, Ideological Interests:** Pursuant to Section 287.05701, Florida Statutes, the County will not request documentation of or consider a vendor's social, political, or ideological interests when determining if the vendor is a responsible vendor. In addition, the County may not give preference to any vendor based on the social, political, or ideological interests of the vendor.
38. **Prohibition Against Use of Coercion for Labor and Services:** In accordance with §787.06(13), Florida Statutes, Contractor shall sign and submit with its offer a Certification Regarding the Use of Coercion for Labor and Services attesting that Contractor does not use *coercion* for labor or services as the term is defined in §787.06(2), Florida Statutes.
39. **Suspended and Debarred Vendors:** Offers shall be received from only those contractors who are presently in good standing on the County's vendor list. By submitting an offer, the contractor certifies that it is not currently suspended or debarred from submitting offers for contracts issued by any political subdivision or agency of the State of Florida or the federal government; and that it is not an agent of a person or entity that is currently suspended or debarred from submitting offers for contracts issued by any political subdivision or agency of the State of Florida or the federal government.
40. **Drug-Free Workplace:** Pursuant to Section 287.087, Florida Statutes, whenever two or more offers that are equal with respect to price, quality, and service are received by the County for the purchase of commodities or contractual services, an offer received from a business that certifies it has implemented a Drug-Free Workplace Program shall be given preference in the award process.
41. **License and Certifications:** Before submitting an offer, the offeror shall have met the applicable licensing, certification, and any other requirements of the state, county, city and/or other agency of authority with jurisdiction in such matters and must provide copies of documentation which evidence such qualifications with the response to this solicitation, and the offeror shall maintain such credentials throughout the term of the contract. Offeror will provide a copy of a current certificate of authority from the Secretary of State authorizing the company to do business in the State of Florida or other evidence of legal authority to do business in the state, county, city and/or any other agency of authority with the response to this solicitation. The County may allow this responsiveness issue to be cured after submission of the offer within a reasonable period of time and prior to any recommendation for award. Offeror will also provide a copy of the current business tax receipt in accordance with the requirements of Chapter 205, Florida Statutes, and Chapter 90, Article III, Sec. 90-91 through

90-95 relating to Local Business Taxes. Failure to provide such evidence may render the offer non-responsive.

42. **E-Verify:** In accordance with Section 448.095, Florida Statutes, contractor shall register with and utilize the U.S. Department of Homeland Security's E-Verify System to verify the employment eligibility of all new employees hired by contractor during the contract term and shall expressly require any subcontractors performing work or providing services pursuant to the Agreement to likewise utilize the E-Verify System to verify the employment eligibility of all new employees hired by the subcontractor during the contract term. If contractor enters into a contract with a subcontractor performing work or providing services on its behalf, contractor shall also require the subcontractor to provide an affidavit stating that the subcontractor does not employ, contract with, or subcontract with an unauthorized alien. The resulting contract may be subject to termination if the contractor fails to maintain compliance.
43. **Contract Documents:** This solicitation shall be included and incorporated in the final contract and purchase order. The order of precedence for the contract documents will be the contract, purchase order, solicitation, and contractor's response. Any and all legal action necessary to enforce the contract will be held in Escambia County, and the contract will be interpreted according to the laws of Florida.
44. **Uniform Commercial Code:** Chapter 672, Florida Statutes, the Uniform Commercial Code shall prevail as the basis for contractual obligations between the awarded vendor/contractor and Escambia County for any terms and conditions not specifically stated in this solicitation and the relevant contract documents.
45. **Default:** Failure to perform in accordance with the terms of this solicitation and resulting contract may constitute a material default and grounds for termination with any and all re-procurement costs charged against the awarded contractor. In addition, contractor's name may be removed from the Office of Purchasing registered vendor list; and the County will not do business with the contractor until the contractor may be reinstated to the vendor list in accordance with the County Purchasing Ordinance.

5. Standard Insurance Requirements and Certificates

This offer contains an extensive insurance requirement. Offerors are encouraged to review these requirements with their insurance agents before submitting offers.

It is not necessary to have this level of insurance in effect at the time of submitting the offer.

A letter from the offeror's insurance carrier will be required as evidence that the offeror will be able to obtain the level of insurance as required by the contract and indicated on the Sample Certificate of Insurance should your firm be awarded the contract.

A. General Insurance Provisions

The Offeror shall procure and maintain the following described insurance, except for coverages specifically waived in writing by the County. Such policies shall be from insurers with a minimum financial size of VIII (8) according to the latest edition of the AM Best Rating Guide. An "A" or better Best Rating is preferred, however, other ratings may be considered. Such policies shall provide coverages for any or all claims which may arise out of, or result from, the services, work and operations carried out pursuant to and under the requirements of the contract documents, whether such services, work and operations be by the contractor, its employees, or by subcontractor(s), or anyone employed by or under the supervision of any of them, or for whose acts any of them may be legally liable.

The Offeror shall require and shall be responsible for assuring throughout the time the agreement is in effect that all its subcontractors obtain and maintain until the completion of that subcontractor's work, the insurance coverages described herein as are required by law to be provided on behalf of their employees and others. If the Offeror fails to follow this requirement, then the Offeror's insurance will become primary to cover any loss that may occur or is alleged to have occurred.

The required insurance shall be obtained and written for not less than the limits of liability specified hereinafter, or as required by law, whichever is greater.

These insurance requirements shall not limit the liability of the Offeror.

The County does not represent these types or amounts of insurance to be sufficient or adequate to protect the Offeror's interests or liabilities but are merely minimums required for the Offeror to be considered for the work that is the subject of this contract.

Except for worker's compensation and professional liability, the Offeror's insurance policies shall be endorsed to name Escambia County, Florida Board of County Commissioners as an additional insured to the extent of its interests arising from this agreement, contract, or lease.

The Offeror shall purchase and maintain coverage on forms no more restrictive than the latest edition of the ISO (Insurance Services Office) commercial General Liability and Business Auto policies.

The Offeror waives its right of recovery against the County, to the extent permitted by its insurance policies.

The Offeror's deductibles/self-insured retentions shall be disclosed to the County and may be disapproved by the County. The County may require them to be reduced or eliminated at the sole option of the County. The Offeror will remain responsible for any deductible or self-insured retention.

Insurance required of the Offeror, or its subcontractors shall be considered primary, and insurance of the County, if any, shall be considered excess to claims or losses which arise out of this agreement, contract, or lease.

B. Specific Insurance Requirements

1) Workers Compensation Coverage

The Offeror shall purchase and maintain worker's compensation insurance for all worker's compensation obligations with Statutory Limits for Part A and with Employer's Liability (Part B) limits of

at least \$1,000,000.00 each accident/ \$1,000,000.00 each employee/ \$1,000,000.00 policy limit for disease, or a valid certificate of exemption issued by the state of Florida, or an affidavit in accordance with the provisions of Florida Workers Compensation law.

Offeror shall also purchase any other coverages required by law for the benefit of employees.

2) General Liability Coverage

Minimum limits of \$1,000,000 per occurrence and \$2,000,000 annual aggregate for all liability must be provided with excess or umbrella insurance making up the difference, if any, between the policy limits of underlying policies (including employer's liability required in the worker's compensation coverage section) and the total amount of coverage required.

Coverage A shall include Bodily Injury and Property Damage liability for premises, operations, products and completed operations, independent contractors, contractual liability covering this agreement, contract or lease-broad and broad form property damage coverages. **Coverage B** shall include Personal Injury. **Coverage C**, Medical Payments, is required.

Even If the work covered by this submission is covered by both Bid and Performance bonds, the Offeror is required to continue to purchase products and completed operations coverage, at least to satisfy this agreement, contract, or lease, for a minimum of three years beyond the County's acceptance of renovation or construction projects.

3) Business Auto Liability Coverage

Minimum limit of \$1,000,000 per accident or occurrence. Automobile liability coverage is to include Bodily Injury and Property Damage arising out of ownership, maintenance, or use of any auto, including owned, non-owned and hired automobiles and for any employee or subcontractor's non-ownership use of an auto.

The General Liability and Business Auto Liability policies shall be endorsed to include Escambia County, Florida as an additional insured and provide for 30-day notification of cancellation to the County.

4) Umbrella Liability Coverage (when utilized to achieve required policy limits)

Umbrella liability insurance is preferred, but an Excess Liability equivalent may be allowed as an alternative solely at the discretion of the County. Whichever type of coverage is provided, it shall not be more restrictive than the underlying insurance policy coverages.

Umbrella coverage shall drop down to provide coverage where the underlying limits are exhausted.

6. Insurance for Services or Work on Waterfront, Marina, Beachfront or Port Area

Any Submission that involves work to be performed at, over or near any Marina, Beachfront, Port or water's edge must be referred to the Escambia County Risk Manager for review.

Protection & Indemnity (Marine Liability) proof of coverage is required when the contract involves the use of a marine vessel by the Offeror.

Limits of at least \$10,000,000 per occurrence and \$10,000,000 policy aggregate must be provided.

Maritime Workers Compensation proof of coverage is required for employees of Offerors engaged in this work.

Limits of at least \$1,000,000 per occurrence and \$2,000,000 policy aggregate. Depending on the location of the work to be performed, this coverage could include US Longshore & Harbor Workers and/or Jones Act coverage.

Marine Pollution Liability is required when the contract involves work which could possibly lead to the release of pollutants or contaminants into any body of water.

Limits of \$10,000,000 per occurrence.

7. Evidence/Certificates of Insurance

Required insurance shall be documented in certificates of insurance. When required by the County, certificates of insurance shall be accompanied by documentation that is acceptable to the County establishing that the insurance agent and/or agency issuing the certificate of insurance has been duly authorized, in writing, to do so by and on behalf of each insurance company underwriting the insurance coverage(s) indicated on each certificate of insurance. Some coverages should be evidenced by actual copies of policies and endorsements sent by the agent of the Offeror.

New certificates of insurance are to be provided to the County at least 30 days prior to coverage renewals. Failure of the contractor to provide the County with such renewal certificates may be considered justification for the County to terminate this agreement, contract, or lease.

Certificates should contain the following additional information:

1. Indicate that Escambia County is an additional insured on the General Liability and Business Auto liability policies. If an Excess or Umbrella Liability policy is used to provide the minimum limit requirements, then the County should be named as an Additional Insured on that policy too.
2. Include a reference to the project and the Office of Purchasing number.
3. Disclose any self-insured retentions more than \$1,000.00.
4. Designate Escambia County as the certificate holder as follows: Escambia County
Office of Purchasing, Room 11.101
213 Palafox Place 2nd Floor
Pensacola, FL 32502
Email: Purchasing@myescambia.com
5. Indicate that the County shall be notified at least 30 days in advance of cancellation.

Receipt of certificates or other documentation of insurance or policies or copies of policies by the County, or by any of its representatives, which indicate less coverage than required does not constitute a waiver of contractor's obligation to fulfill the insurance requirements herein.

If requested by the County, the contractor shall furnish complete copies of the contractor's insurance policies, forms, and endorsements, and/or such additional information with respect to its insurance as may be requested.

For commercial general liability coverage, the contractor shall, at the option of the County, provide an indication of the amount of claims payments or reserves chargeable to the aggregate amount of liability coverage.

8. Vendor Submissions

All forms downloaded in this section must be uploaded with your submission and dated within the past 30 days.

Active registration with the Florida Division of Corporations (SunBiz) is required at the time of submission.

8.1. [I certify that I have read through the attached solicitation, and I understand all specifications, terms, conditions, and materials provided therein.](#)

Yes

No

8.2. [Contract Execution and Certificate\(s\) of Insurance**](#)

The contract shall be executed by the successful bidder and shall be returned, with the Certificate(s) of Insurance to Escambia County so that it is received within **10 working days** after the bidder has received the contract for execution. Failure to do so shall be just cause for forfeiture of the proposal guaranty.

Please confirm

*Response required

8.3. [References Form*](#)

Please download the below documents, complete, and upload.

- [REFERENCES FORM.pdf](#)

*Response required

8.4. [Deletion of Records Form*](#)

Deleted and Destroyed Documents Letter

PD PD 25-26.077 Artificial Reef Construction: Large Vessel Reef in Escambia SE or LAARS E. Reef Site, AR2608

To the Escambia County Office of Purchasing

Our firm recently received an Solicitation for the above-mentioned specification.

We hereby acknowledge and certify that our company has destroyed/deleted any digital downloaded copies of the plans and specifications relative to this project. At the time we received this information, we understood that it was exempt from the Public Record Law and all of the information, whether originals or duplicated, shall be destroyed/deleted.

Please confirm

*Response required

8.5. [E-Verify Certification*](#)

Please download the below documents, complete, and upload with your proposal submission.

- [E-Verify.pdf](#)

*Response required

8.6. [Sworn Statement Pursuant to Section 287.133\(3\)\(A\), Florida Statutes on Entity Crimes*](#)

Please download the below documents, complete, and upload with your proposal submission.

- [PD 25-26.077 Sworn Statemen...](#)

*Response required

8.7. [Anti Human Trafficking Affidavit - HB7063*](#)

Please download the below documents, complete, and upload.

- [Certification.HumanTraffick...](#)

*Response required

8.8. [Conflict of Interest Form*](#)

Please download the below documents, complete, and upload with your proposal submission.

- [Conflict_of_Interest.pdf](#)

*Response required

8.9. [Drug-Free Workplace Form*](#)

Please download the below documents, complete, and upload with your proposal submission.

- [Drug_free_workplace.pdf](#)

*Response required

8.10. Information Sheet for Transactions and Conveyances Corporate Identification.*

Please download the below documents, complete, and upload with your proposal submission.

- [Information Sheet.pdf](#)

*Response required

8.11. Scrutinized Companies Certification*

Please download the below documents, complete, and upload with your proposal submission.

- [Scrutinized Companies.pdf](#)

*Response required

8.12. Certificate of Authority to do Business from the State of Florida (SunBiz)*

The person listed as the contract signature authority must be listed as an authorized representative with the records on file with the Florida Division of Corporations (Sunbiz) for FEIN provided. Upload your proof of certification with your Proposal Package.

*Response required

8.13. Copy of current Required Insurance declaration page with Escambia County named interest or, Letter of Insurability from Carrier stating that the levels of coverage will be obtained.*

Upload with your proposal

*Response required

8.14. Current W-9*

Please upload as a part of your submission package

*Response required

8.15. Proposal Package*

Enter your proposal in the format required by this solicitation. Review Scope of Work for Submission Format. PDF format preferred but Word is also acceptable, or Excel if applicable to the solicitation.

*Response required

9. Evaluation Process

Evaluation Process

The evaluation process for this solicitation can be conducted in multiple phases as outlined below:

- **Phase 1: Initial Evaluation and Shortlisting**

Submission Review: All submitted proposals will undergo an initial evaluation based on the evaluation criteria specified in the solicitation document.

Scoring for Shortlist Purposes: The scoring from this initial phase (as outlined in the solicitation) will be utilized solely for the purpose of developing a shortlist of firms. This shortlist will include firms that are considered most qualified based on their submitted proposals against the scoring criteria.

- **Phase 2: Invitation to Interviews**

Selection for Invitation to Interview: The Short listed firms may be invited to an Invitation to Interview (Phase II). This phase may include interviews or oral presentations and ad hoc question and answer with the evaluation committee and each short listed vendor, which will be noticed via letter of invitation to Discussion & Ranking. The available time for presentations, questions/topics, and scoring weight for each question will be provided with reasonable notice to short listed firms in the invitation.

Evaluation During Presentations: The evaluation committee will assess the interviews/presentations based on the weights assigned to the questions or topics outlined in the invitation in a Final Ranking Meeting following the Interviews.

Final Scoring: Escambia County does not utilize consensus scoring. Only the Phase II scoring resulting from the discussion and ranking meetings, oral presentations, and/or interviews will be utilized to interpret the final scores to determine the intent to award for the solicitation during the Final Ranking Meeting.

- **Final Ranking & Intent to Award** If the Evaluation Committee moves to award in the Final Ranking Meeting, the firm with the highest final score from Phase 2 will be recommended for contract award. In the event of a tie for total score, the top ranked firm across evaluators should be recommended for award. The project manager will then provide a recommendation to Purchasing, the County Administrator, and the Board of County Commissioners for award based on the final motion from the Evaluation Committee.

10. Evaluation Criteria

No.	Evaluation Criteria	Scoring Method	Weight (Points)
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<p>1.</p>	<p>Vessel construction/condition/integrity/durability</p> <ul style="list-style-type: none"> • Detailed description of vessel (drawings/plans with specifications) • Vessel material (steel and/or aluminum) • Vessel hull and superstructure thickness in inches; with representative photos • Vessel dimensions (in feet): Length (minimum of 85ft LOA); maximum height to top of superstructure; maximum beam; ballasted reefing weight (in tons) • Vessel construction date, and dates of any substantial upgrades or modifications <p>Vessel with high integrity/durability is preferred.</p>	<p>Points Based</p>	<p>15 <i>(15% of Total)</i></p>
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2.	<p>Tab 2: Habitat Value</p> <ul style="list-style-type: none"> • Various heights of vessel superstructure, decks, gunwales, etc • Vessel complexity (diversity of module features to provide “habitat complexity” for marine life) • Handrails and other features which would entangle marine life must be removed. • Quantity of vessel interior volume open to seawater, light and marine life (doors, hatches, windows must be removed) <p>Vessel with high habitat value is preferred.</p>	Points Based	20 <i>(20% of Total)</i>
3.	<p>Horizontal and Vertical Stability</p> <ul style="list-style-type: none"> • Weight & Density (LBS & LBS/cubic ft.) • Vessel Shape • Features to minimize subsidence • Performance record of similar vessel/weight and/or engineering analysis <p>Vessel with high horizontal and vertical stability are preferred.</p>	Points Based	20 <i>(20% of Total)</i>

4.	<p>Deployment Capability</p> <ul style="list-style-type: none"> • Experience in deployment of similar vessels in the region at similar depths (Dates, Locations, Permit #'s, Contact names/info, for each similar vessel deployment.) Include a description of at least 3 projects of similar scope within the last 5 years. • Equipment specifications of support vessels, equipment, etc. • Deployment technique, INCLUDING MEANS TO DETERMINE AND REPORT PRECISE DEPLOYMENT COORDINATES • Documentation methods/equipment/deliverables • Statement of Understanding of permit conditions and all applicable state and federal regulations • Detailed "Project Plan" including vessel cleaning and preparation in compliance with all permit conditions and all applicable state and federal regulations, including proper disposal of all wastes and items to be removed from the vessel. <p>Proposals which include precise deployment capability are preferred.</p>	Points Based	15 (15% of Total)
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5.	<p>Project Plan</p> <ul style="list-style-type: none"> • Statement of Understanding of permit conditions and all applicable state and federal regulations • Detailed “Project Plan” including vessel cleaning, preparation, and deployment in compliance with all permit conditions and all applicable state and federal regulations, including proper disposal of all wastes and items to be removed from the vessel. 	Points Based	15 <i>(15% of Total)</i>
6.	<p>Pricing</p> <ul style="list-style-type: none"> • Total Cost of vessel deployed on seafloor, compliant with all regulations and permit conditions, and as specified by MRD 	Points Based	15 <i>(15% of Total)</i>