



# INVITATION FOR BIDS

## TEXAS DEPARTMENT OF CRIMINAL JUSTICE

### CONTRACTS AND PROCUREMENT

IF NOT BIDDING  
DO NOT RETURN THIS FORM.

**ISSUE DATE:** SEPTEMBER 17, 2026  
**BID NO.** IW265261  
**BID OPENING 3 P.M.** OCTOBER 09, 2026  
**PURCHASER:** GODWIN-PIERCE, TERIA  
**PHONE:** 936-437-3847  
**FAXED BIDS WILL NOT BE ACCEPTED  
UNLESS NOTED BELOW**

#### AGENCY TO INVOICE

TEXAS DEPARTMENT OF CRIMINAL JUSTICE  
 ACCOUNTS PAYABLE  
 P.O. BOX 4018  
 HUNTSVILLE, TX 77342-4018

#### DESTINATION OF GOODS IF DIFFERENT THAN ABOVE

SEE BELOW

▼ FAILURE TO SIGN WILL DISQUALIFY BID ▼

\_\_\_\_\_  
AUTHORIZED SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
TYPED NAME OF SIGNER

DELIVERY IN \_\_\_\_ DAYS, CASH DISCOUNT \_\_\_\_ % \_\_\_\_ DAYS OR NET 30

Check below if preference claimed under 34 TAC Rule 20.306

- ☐ Goods produced or offered by a Texas bidder that is owned by a Texas resident service-disabled veteran
- ☐ Goods produced in Texas or offered by a Texas bidder that is not owned by a Texas resident service-disabled veteran
- ☐ Agriculture products produced or grown in TX
- ☐ Agriculture products and services offered by TX bidders
- ☐ Services offered by a Texas bidder that is owned by a Texas resident service-disabled veteran
- ☐ Services offered by a Texas bidder that is not owned by a Texas resident service-disabled veteran
- ☐ Texas vegetation native to the region
- ☐ USA produced supplies, materials, equipment or agricultural products
- ☐ Products of persons with mental or physical disabilities
- ☐ Products made of recycled, remanufactured, or environmentally sensitive materials including recycled steel
- ☐ Energy efficient products
- ☐ Rubberized asphalt paving material
- ☐ Recycled motor oil and lubricants
- ☐ Products produced at facilities located on formerly contaminated property
- ☐ Products and services from economically depressed or blighted areas
- ☐ Vendors that meet or exceed air quality standards
- ☐ Recycled or reused computer equipment of other manufacturers
- ☐ Foods of higher nutritional value (for consumption in a public cafeteria only)
- ☐ Commercial production company or advertising agency located in Texas

#### ▼ VENDOR ADDRESS AND IDENTIFICATION NUMBER ▼

##### VENDOR ID NUMBER

See Bid Requirement 1.7 for Vendor ID Number instructions

**Bidder  
Must  
Fill  
In**

Name of Firm

Street Address

City, State, Zip

- ♦ By signing this bid, bidder certifies that if a Texas address is shown as the address of the bidder, bidder qualifies as a Texas Bidder as defined in Section 2155.444(c) of the Texas Government Code.
- ♦ Bidder agrees to comply with all terms and conditions below and on attached pages

#### QUOTE F.O.B. DESTINATION PREPAID AND ALLOWED

\*\*\*\* NOTICE: THE SOLICITATION OF THE FOLLOWING GOODS AND/OR SERVICES IS UNDER THE AUTHORITY OF THE TEXAS GOVERNMENT CODE 2166.003(B), CONSTRUCTION PROJECTS UNDERTAKEN BY THE TEXAS DEPARTMENT OF CRIMINAL JUSTICE.

CONTINUED ON NEXT PAGE

**TEXAS DEPARTMENT OF CRIMINAL JUSTICE  
CONTRACTS AND PROCUREMENT DEPARTMENT  
TWO FINANCIAL PLAZA, STE. 525  
HUNTSVILLE, TX 77340**

Bid Opening Date: 3 P.M. OCTOBER 09, 2026  
Bid Number: IW265261

**BIDDER MUST FILL IN** →

Name of Bidder: \_\_\_\_\_

THE TEXAS DEPARTMENT OF CRIMINAL JUSTICE (TDCJ) IS CURRENTLY REQUESTING BIDS TO ESTABLISH A PURCHASE ORDER FOR THE PROCUREMENT OF HVAC PARTS AND ACCESSORIES - EQUIPMENT ONLY FOR THE WAINWRIGHT UNIT IN LOVELADY, TEXAS.

**SOLICITATION CALENDAR OF EVENTS:**

SOLICITATION ISSUANCE: SEPTEMBER 23, 2026

DUE DATE FOR BID: OCTOBER 10, 2026

SOLICITATION COMMENCEMENT OF SERVICES: NOVEMBER 10, 2026

NO SITE VISIT WILL BE OFFERED FOR THIS IFB.

**\* BID SUBMISSION REQUIREMENTS: \***

ELECTRONIC SUBMISSION (PREFERRED)

SOLICITATION INFORMATION AND DOCUMENTS CAN BE FOUND ON THE TDCJ PROCUREMENT PORTAL LOCATED AT:

[HTTPS://TDCJ.BONFIREHUB.COM](https://tdcj.bonfirehub.com)

ALL SUBMISSIONS MUST BE SUBMITTED ELECTRONICALLY VIA THE PROCUREMENT PORTAL. TO RESPOND TO THIS SOLICITATION, BIDDERS MUST REGISTER THROUGH THE EUNA PROCUREMENT WEBSITE, WHICH SUPPORTS MICROSOFT EDGE, GOOGLE CHROME, AND MOZILLA FIREFOX WITH JAVASCRIPT AND COOKIES ENABLED.

THE BIDDER IS SOLELY RESPONSIBLE FOR ENSURING THAT THEIR RESPONSE IS RECEIVED BY THE TDCJ BEFORE THE DEADLINE AT THE PROPER DESTINATION SERVER. IT IS RECOMMENDED THAT THE BIDDER BEGINS THE PROCESS IN ADVANCE OF THE BID SUBMISSION TIME ON THE OPENING DATE.

RESPONDENTS ARE SOLELY RESPONSIBLE FOR ENSURING THAT ALL REQUIRED DOCUMENTS ARE COMPLETED ACCURATELY.

ALL AMENDMENTS, QUESTIONS, AND ANSWERS OR CHANGES WILL BE POSTED ON THE EUNA PROCUREMENT (BONFIRE) PORTAL.

SUBMISSIONS MUST BE UPLOADED, SUBMITTED, AND FINALIZED BEFORE THE POSTED DUE DATE. UPLOADING LARGE FILES MAY TAKE TIME, DEPENDING ON THE SIZE AND INTERNET SPEED, SO IT IS STRONGLY RECOMMENDED THAT VENDORS ALLOW AT LEAST ONE BUSINESS DAY TO COMPLETE THE PROCESS. RESPONSES WILL NOT BE ACCEPTED AFTER THE SOLICITATION OPENING DATE.

THE TDCJ TAKES NO RESPONSIBILITY FOR ELECTRONIC RESPONSES THAT ARE CAPTURED, BLOCKED, FILTERED, QUARANTINED OR OTHERWISE PREVENTED FROM REACHING THE PROPER DESTINATION SERVER BY ANY ANTI-VIRUS OR OTHER SECURITY SOFTWARE.

CONTINUED ON NEXT PAGE

**TEXAS DEPARTMENT OF CRIMINAL JUSTICE  
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**BIDDER MUST FILL IN** →

Name of Bidder: \_\_\_\_\_

BIDDERS ARE SPECIFICALLY BARRED FROM MAKING CONTACT WITH ANY USER DEPARTMENT PERSONNEL INVOLVED. IN THIS SOLICITATION FOR THE PURPOSE OF DISCUSSING THIS SOLICITATION. VIOLATION MAY RESULT IN BIDDER DISQUALIFICATION.

BIDDERS ARE ENCOURAGED TO MAKE CONTACT WITH EITHER P.O.C. BETWEEN THE HOURS OF 8:00 AM THROUGH 5:00 PM, MONDAY THROUGH FRIDAY, EITHER BY EMAIL OR TELEPHONE.

PLEASE CONTACT TERIA GODWIN-PIERCE AS THE PRIMARY CONTACT.

ALL CONTACT INFORMATION IS ON THE LAST PAGE OF THIS SOLICITATION.

BIDDERS ARE CAUTIONED TO CAREFULLY READ THE SPECIFICATION(S).

BIDDERS MUST DIRECT OUR ATTENTION TO ANY EXCEPTIONS TO THE SPECIFICATION(S): EVEN-THOUGH YOUR CATALOG OR SPEC SHEET MAY OR MAY NOT LIST SPECIFICATIONS FOR YOUR PRODUCT.

ALL ELECTRONIC SUBMISSIONS MUST BE SENT VIA THE EUNA PROCUREMENT PORTAL, [HTTPS://TDCJ.BONFIREHUB](https://TDCJ.BONFIREHUB), TO BE CONSIDERED FOR AWARD.

**\*\* SUBMITTALS: \*\***

SUBMITTALS ARE REQUIRED TO BE SUBMITTED WITH THIS BID AND SHOULD BE MARKED OR HIGHLIGHTED TO SHOW COMPLIANCE OR VARIANCE WITH THE CORRESPONDING SPECIFICATION DENOTATION.

SUBMITTALS ARE ALSO REQUIRED TO BE SUBMITTED WITH THIS BID WHEN AN ALTERNATE IS BEING OFFERED.

FAILURE TO PROVIDE A SPECIFICATION SUBMITTAL WILL CAUSE BID TO BE DISQUALIFIED.

ONE (1) SET OF MANUALS TO BE PROVIDED UPON DELIVERY OF MACHINE. SHALL CONSIST OF INDUSTRY STANDARD INSTALLATION MANUAL, OPERATION MANUAL AND MAINTENANCE MANUAL, WHICH SHALL INCLUDE A DETAILED ELECTRICAL SCHEMATICS MANUAL AND DETAILED PARTS MANUAL. MANUALS MAY BE SEPARATE OR COMBINED AND SHALL BE WRITTEN IN THE ENGLISH LANGUAGE IN STANDARD MANUFACTURER'S FORMAT.

HUB SUBCONTRACTING REQUIREMENTS (WAIVED):

IN COMPLIANCE WITH TEXAS GOVERNMENT CODE 2161.252 IT HAS BEEN DETERMINED THAT THERE IS NOT A PROBABILITY OF HUB SUBCONTRACTING OPPORTUNITIES AVAILABLE FOR THIS SOLICITATION AND THE COMPLETION OF THE HISTORICALLY UNDERUTILIZED BUSINESS (HUB) SUBCONTRACTING PLAN WILL NOT BE REQUIRED FOR THIS SOLICITATION.

CONTINUED ON NEXT PAGE

TEXAS DEPARTMENT OF CRIMINAL JUSTICE  
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Bid Opening Date: 3 P.M. OCTOBER 09, 2026  
Bid Number: IW265261

BIDDER MUST FILL IN →

Name of Bidder: \_\_\_\_\_

BIDDER IS REQUESTED TO PROVIDE THE NAME, PHONE NUMBER, AND EMAIL OF A POINT OF CONTACT FOR THE SUBMITTED BID RESPONSE. HOWEVER, BIDDER IS HEREBY ADVISED THAT THIS POINT OF CONTACT WILL NOT BE RECOGNIZED AS OR ACCEPTED IN LIEU OF THE AUTHORIZED SIGNATURE REQUIREMENTS OF THIS INVITATION FOR BID.

NAME: \_\_\_\_\_  
PHONE: \_\_\_\_\_  
EMAIL: \_\_\_\_\_

\*\*\* PREPERATION OF BID \*\*\*

AS A REMINDER, PLEASE ENSURE THAT YOU HAVE:

- A. FURNISHED YOUR DUNN (DUNS#), TAX IDENTIFICATION NUMBER (TAX ID#)
- B. READ AND COMPLETED THE BLANKS AND SIGNATURE LINE(S).
- C. HAVE ACKNOWLEDGED RECEIPT OF ANY ADDENDA/AMENDMENT THAT MAY HAVE BEEN ISSUED.
- D. HAVE ENCLOSED ALL OF THE ABOVE DOCUMENTS WITH YOUR BID, TO INCLUDE ANY OTHER INFORMATION THAT MAY HAVE BEEN REQUESTED.

\*\*\*\* BID DOCUMENTS AND INFORMATION: \*\*\*\*

- A. BIDDERS ARE ENCOURAGED TO OFFER DISCOUNTS FOR EXPEDITED PAYMENT OF INVOICES AND CAN BE NOTED ON THE FIRST PAGE OF THIS IFB
- B. ALL BIDS MUST BE SUBMITTED ON THIS FORM. FAILURE TO SUBMIT BIDS ON THIS FORM MAY RESULT IN DISQUALIFICATION OF BID. VENDOR INFORMATION MUST BE PROVIDED IN THE SPACE AVAILABLE.
- C. IN THE EVENT OF A CONFLICT BETWEEN TERMS AND CONDITIONS OF AWARDED PURCHASE ORDERS AND THE VENDOR'S BID RESPONSE, THE TERMS WHICH ARE MORE FAVORABLE TO THE TDCJ WILL PREVAIL.
- D. AWARD MAY BE MADE TO THE LOWEST, RESPONSIVE, AND RESPONSIBLE BIDDER. BIDDERS ARE REMINDED THAT OTHER FACTORS INQUIRED IN THIS SOLICITATION WILL ALSO BE USED TO DETERMINE AWARD.  
BIDDERS ARE REMINDED TO INDICATE "NO BID" FOR ITEMS WHICH THEY ARE UNABLE TO PROVIDE.

THE UNIT PRICE SHALL INCLUDE ANY AND ALL EXPENSES RELATED TO THE DELIVERY AND THE INSTALLATION OF EQUIPMENT BEING BID UPON. ALSO, AS ANY EXPENSES RELATED TO THE DEMOLITION AND REMOVAL OF EQUIPMENT IN PLACE, IF REQUIRED.

DELIVERY MAY BE A FACTOR IN THIS AWARD. PLEASE GIVE THE BEST AVAILABLE DELIVERY: \_\_\_\_\_

\*\*\*\*\* VENDOR PERFORMANCE REQUIREMENTS: \*\*\*\*\*

CONTINUED ON NEXT PAGE

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Name of Bidder: \_\_\_\_\_

STATE AGENCIES ARE REQUIRED BY TEXAS GOVERNMENT CODE 2155.089 TO REPORT VENDOR PERFORMANCE THROUGH THE VENDOR PERFORMANCE TRACKING SYSTEM (VPTS) ON EVERY PURCHASE OVER \$25,000, INCLUDING DELEGATED PURCHASES, STATEWIDE PROCUREMENT DIVISION CONTRACTS, AND EXEMPT PURCHASES. IN ADDITION TO THE LEGAL REQUIREMENT, CPA FISCAL AUDITORS ROUTINELY CHECK FOR VPTS ENTRIES DURING THEIR AUDITS OF AGENCY PROCUREMENT FILES.

MOST IMPORTANTLY, VPTS ENTRIES PROVIDE STATE AGENCIES WITH IMPORTANT VENDOR INFORMATION PRIOR TO MAKING A CONTRACT AWARD.

FAILURE TO COMPLY WITH THE FOLLOWING REQUIREMENTS MAY DISQUALIFY A VENDOR'S BID.

\*\*\*\*\* TARIFFS: \*\*\*\*\*

THE PARTIES MAY AGREE TO ADJUST PRICES PERIODICALLY TO REFLECT CHANGES IN TARIFFS IMPLEMENTED AFTER THE RESPONSE DUE DATE THAT AFFECT THE COST(S) OF SUPPLYING GOODS UNDER THIS CONTRACT. ANY EXISTING TARIFFS AT THE TIME OF THE RESPONSE SHOULD BE CONSIDERED AS PART OF THE RESPONSE PRICE.

TO REQUEST A PRICE INCREASE RELATED TO TARIFFS, CONTRACTORS MUST PROVIDE DOCUMENTATION THAT INCLUDES THE EFFECTIVE DATE, AMOUNT, AND SCOPE OF THE TARIFFS.

CONTRACTOR MUST DEMONSTRATE WITH SPECIFICITY THE EFFECT OF TARIFFS ON ITS NECESSARY AND REASONABLE COST OF SUPPLYING GOODS UNDER THIS CONTRACT, INCLUDING ITS COMMERCIAL REASONS FOR USING A SOURCE SUBJECT TO TARIFFS. ANY ADJUSTMENT IS AT TDCJ'S SOLE DISCRETION.

IF TDCJ GRANTS AN ADJUSTMENT RELATED TO TARIFFS, CONTRACTORS SHALL MONITOR TARIFF LEVELS AND NOTIFY TDCJ WITHIN FIVE BUSINESS DAYS ANY REDUCTION OR REPEAL. TDCJ MAY REDUCE OR RETRACT A TARIFF ADJUSTMENT IT HAS GRANTED AT ANY TIME BY NOTIFYING THE CONTRACTORS OF THE NEW PRICE.

VENDOR RESPONSIBILITIES:

- A. ARRIVE ONSITE AND CHECK IN WITH UNIT MAINTENANCE.
- B. PROVIDE ALL BELOW REFERENCED EQUIPMENT ONLY.
- C. CLEAN UP WORK AREA AND CHECK OUT WITH MAINTENANCE.

TDCJ RESPONSIBILITIES:

- A. CHECK IN WITH ASSOCIATED VENDOR.

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**TEXAS DEPARTMENT OF CRIMINAL JUSTICE  
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Name of Bidder: \_\_\_\_\_

| ITEM | STOCK NUMBER | CONT | QUANTITY | U/M | UNIT PRICE | EXTENSIONS |
|------|--------------|------|----------|-----|------------|------------|
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B. VERIFY MATERIALS.

C. INSPECT, APPROVE, AND ACCEPT EQUIPMENT ONLY.

D. CLEAN UP WORK AREA AND CHECK-OUT THE ASSOCIATED VENDOR.

| ITEM | STOCK NUMBER | CONT | QUANTITY | U/M | UNIT PRICE | EXTENSION |
|------|--------------|------|----------|-----|------------|-----------|
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| 1 | 031-06 |  | 19.0000 | EA | _____ | _____ |
|---|--------|--|---------|----|-------|-------|

5 TON, 208V 3PHASE CONDENSING UNIT - R454B REFRIGERANT

REQUESTED EQUIPMENT:

MANUF: DAIKEN

MANUF#: DC3SEA6030AA

\*\*\*\*\* PLEASE SEE ENGINEERING'S STATEMENT OF WORK AND DRAWINGS \*\*\*\*\*

\*\* WARRANTY TERMS: \*\*

MANUFACTURER'S STANDARD WARRANTY FOR THE ABOVE EQUIPMENT IS \_\_\_\_ YEAR.  
SUCCESSFUL BIDDER SHALL FURNISH MANUFACTURER'S WARRANTY TO RECEIVING  
LOCATION AT THE TIME OF DELIVERY.

THE NAME AND ADDRESS OF SERVICING DEALER NEAREST THE F.O.B. POINT  
WHO WILL PERFORM THE WARRANTY WORK IS:

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE#: \_\_\_\_\_

NAME OF INDIVIDUAL(S) TO CONTACT FOR WARRANTY: \_\_\_\_\_

DELIVER TO:

TDCJ

WAINWRIGHT (FORMERLY EASTHAM) UNIT MAINTENANCE

2665 PRISON ROAD #1

LOVELADY, TX 75851

|   |        |  |         |    |       |       |
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5 TON HORIZON COIL AND TXV SENSOR

REQUESTED EQUIPMENT:

**TEXAS DEPARTMENT OF CRIMINAL JUSTICE  
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| ITEM | STOCK NUMBER | CONT | QUANTITY | U/M | UNIT PRICE | EXTENSIONS |
|------|--------------|------|----------|-----|------------|------------|
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MANUF: DAIKEN  
MANUF#: CHPTA6030D3AA

\*\*\*\*\* PLEASE SEE ENGINEERING'S STATEMENT OF WORK AND DRAWINGS \*\*\*\*\*

\*\* WARRANTY TERMS: \*\*

MANUFACTURER'S STANDARD WARRANTY FOR THE ABOVE EQUIPMENT IS \_\_\_\_ YEAR.  
SUCCESSFUL BIDDER SHALL FURNISH MANUFACTURER'S WARRANTY TO RECEIVING  
LOCATION AT THE TIME OF DELIVERY.

THE NAME AND ADDRESS OF SERVICING DEALER NEAREST THE F.O.B. POINT  
WHO WILL PERFORM THE WARRANTY WORK IS:

NAME: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
PHONE#: \_\_\_\_\_

NAME OF INDIVIDUAL(S) TO CONTACT FOR WARRANTY: \_\_\_\_\_

DELIVER TO:

TDCJ  
WAINWRIGHT (FORMERLY EASTHAM) UNIT MAINTENANCE  
2665 PRISON ROAD #1  
LOVELADY, TX 75851

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3.5 - 5 TON FURNACE

MANUF: DAIKEN  
MANUF#: DR80XN1005CNA

DELIVER TO:

TDCJ  
WAINWRIGHT (FORMERLY EASTHAM) UNIT MAINTENANCE  
2665 PRISON ROAD #1  
LOVELADY, TX 75851

|   |        |  |         |    |       |       |
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A2L RDS KIT R454B & R32 W/RELAY  
MFG: DAIKEN  
MFG #: A2LZR

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## DELIVER TO:

TDCJ

WAINWRIGHT (FORMERLY EASTHAM) UNIT MAINTENANCE

2665 PRISON ROAD #1

LOVELADY, TX 75851

## SUSPENSION, DEBARMENT, AND TERRORISM:

BIDDER CERTIFIES THAT THE BIDDING ENTITY AND ITS PRINCIPALS ARE ELIGIBLE TO PARTICIPATE IN THIS TRANSACTION AND HAVE NOT BEEN SUBJECTED TO SUSPENSION, DEBARMENT, OR SIMILAR INELIGIBILITY DETERMINED BY ANY FEDERAL, STATE, OR LOCAL GOVERNMENTAL ENTITY AND THAT BIDDER IS IN COMPLIANCE WITH THE STATE OF TEXAS STATUTES AND RULES RELATING TO PROCUREMENT AND THAT BIDDER IS NOT LISTED ON THE FEDERAL GOVERNMENT'S TERRORISM WATCH LIST AS DESCRIBED IN EXECUTIVE ORDER 13224. ENTITIES INELIGIBLE FOR FEDERAL PROCUREMENT ARE LISTED AT [HTTPS://WWW.SAM.GOV/](https://www.sam.gov/).

BIDDER AGREES THAT ANY PAYMENTS DUE UNDER THIS CONTRACT WILL BE APPLIED TOWARDS ANY DEBT, INCLUDING BUT NOT LIMITED TO DELINQUENT TAXES AND CHILD SUPPORT THAT IS OWED TO THE STATE OF TEXAS.

AWARDED VENDOR AGREES THAT ANY PAYMENTS DUE UNDER THE PURCHASE ORDER OR CONTRACT SHALL BE DIRECTLY APPLIED TOWARDS ELIMINATING ANY DEBT OR DELINQUENCY IT HAS TO THE STATE OF TEXAS INCLUDING, BUT NOT LIMITED TO, DELINQUENT TAXES, DELINQUENT STUDENT LOAN PAYMENTS, AND DELINQUENT CHILD SUPPORT.

IN ACCORDANCE WITH SECTION 2252.907, GOVERNMENT CODE, THE BIDDER ACKNOWLEDGES THAT THIS CONTRACT AND INFORMATION CREATED OR MAINTAINED IN CONNECTION WITH THIS CONTRACT IS PUBLIC INFORMATION AND SUBJECT TO DISCLOSURE AS PROVIDED BY CHAPTER 552, GOVERNMENT CODE (TEXAS PUBLIC INFORMATION ACT).

THE PUBLIC INFORMATION ACT MAY REQUIRE THE BIDDER TO MAKE INFORMATION RELATED TO THIS CONTRACT AVAILABLE TO THE PUBLIC PURSUANT TO A REQUEST FOR PUBLIC INFORMATION. THE BIDDER AGREES, UPON REQUEST, TO MAKE INFORMATION RELATED TO THIS CONTRACT THAT IS NOT OTHERWISE EXCEPTED FROM RELEASE BY THE PUBLIC INFORMATION ACT AVAILABLE TO THE PUBLIC IN HARD COPY, UNLESS THE REQUESTOR OF THE INFORMATION CONSENTS TO RECEIVE THE INFORMATION IN ANOTHER MUTUALLY AGREEABLE FORMAT. THE BIDDER ACKNOWLEDGES THAT THE AGENCY SHALL NOT PROVIDE LEGAL COUNSEL RELATED TO THE BIDDER'S COMPLIANCE WITH THE PUBLIC INFORMATION ACT.

THE VENDOR AGREES NOT TO USE ANY ARTIFICIAL INTELLIGENCE IN THE PERFORMANCE OF THIS CONTRACT WITHOUT PRIOR WRITTEN CONSENT OF THE TDCJ.

## SECURITY:

WHEN MAKING DELIVERIES TO CORRECTIONAL FACILITIES, CONTRACTOR'S

**TEXAS DEPARTMENT OF CRIMINAL JUSTICE  
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COMPLIANCE WITH TDCJ SECURITY PROCEDURES IS REQUIRED. THIS INCLUDES DELIVERIES TO ALL TDCJ UNITS AND WAREHOUSES, OR ANY OTHER TDCJ OWNED, LEASED, OR CONTRACTED PREMISES. SPECIFIC REQUIREMENTS INCLUDE, BUT ARE NOT LIMITED TO:

1. ALL CONTRACTOR STAFF OR CONTRACTED DELIVERY SERVICE MAKING DELIVERIES WITHIN A CORRECTIONAL FACILITY, AND THOSE AREAS WHERE INMATES ARE ASSIGNED, WILL BE REQUIRED TO HAVE A SECURITY ESCORT THROUGHOUT THEIR DELIVERY. ALL DELIVERY STAFF SHALL BE REQUIRED TO FOLLOW THE DIRECTION OF SECURITY STAFF. DELIVERY STAFF SHALL NOT INTERACT WITH INMATES.

FURTHERMORE, CONTRACTOR STAFF SHALL ADHERE TO THE PROVISIONS FOUND IN PERSONNEL DIRECTIVE PD-29, "SEXUAL MISCONDUCT WITH INMATES," WHICH IS LOCATED ON THE TDCJ WEBSITE AT [HTTP://WWW.TDCJ.TEXAS.GOV/DIVISIONS/HR/HR-POLICY/PD-29.PDF](http://www.tdcj.texas.gov/divisions/hr/hr-policy/pd-29.pdf). (NOTE: THIS ADDRESS MUST BE IN LOWER CASE LETTERING WHEN ENTERED IN THE ADDRESS BAR OF YOUR BROWSER.)

THE CONTRACTOR SHALL NOTIFY EACH OF THE CONTRACTOR'S STAFF ACCESSING TDCJ'S PREMISES OF THE PROVISIONS WITHIN THIS DIRECTIVE, PRIOR TO ANY DELIVERY.

2. ALL DELIVERY STAFF AND VEHICLES ARE SUBJECT TO SEARCH AND INSPECTION WHILE ON TDCJ PROPERTY.
3. ALL VEHICLES WILL BE LOCKED AND SECURED WHEN NOT IN USE. DRIVERS ARE REQUIRED TO KEEP KEYS IN THEIR DIRECT POSSESSION AT ALL TIMES.
4. DELIVERY STAFF SHALL NOT INTRODUCE ANY TYPE OF CONTRABAND ONTO ANY TDCJ FACILITY. EXAMPLES OF CONTRABAND INCLUDE, BUT ARE NOT LIMITED TO FIREARMS, KNIVES, WEAPONS OF ANY TYPE, TOBACCO OF ANY TYPE, ALCOHOL, CONTROLLED SUBSTANCES (ILLEGAL DRUGS), PAGERS, AND CELL PHONES. DELIVERY STAFF MAY NOT CARRY MORE THAN \$35.00 IN CASH INTO ANY TDCJ FACILITY.
5. DELIVERY EMPLOYEE'S ATTIRE MUST BE APPROPRIATE OR COMPATIBLE WITH THE CURRENT BUSINESS ENVIRONMENT.
6. GENERALLY, EX-INMATES SHALL NOT BE ALLOWED INSIDE THE FENCED PERIMETER OF A FACILITY TO MAKE DELIVERIES UNLESS APPROVED BY THE UNIT WARDEN. THE WARDEN MAY NOT ALLOW AN EX-INMATE ON A UNIT OR FACILITY, WHETHER INSIDE OR OUTSIDE THE FENCED PERIMETER, IF THE WARDEN BELIEVES THE PERSON MAY JEOPARDIZE THE SAFE AND ORDERLY OPERATION OF THE UNIT OR FACILITY, POSE A DANGER TO INMATES OR EMPLOYEES, OR PLACE AN UNDUE LOGISTICAL BURDEN ON STAFF.

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|------|--------------|------|----------|-----|------------|------------|

7. MINORS AND PETS ARE PROHIBITED FROM TDCJ PROPERTY AND SHALL NOT BE IN DELIVERY VEHICLE.

TDCJ RESERVES THE RIGHT TO IMMEDIATELY REMOVE AND/OR REFUSE ENTRY TO ANY INDIVIDUAL WHO HAS VIOLATED THE ABOVE RESTRICTIONS. THE UNIT WARDEN OR FACILITY ADMINISTRATOR WILL ULTIMATELY BE RESPONSIBLE FOR INTERPRETING THESE RULES.

THE VENDOR SHALL PROVIDE AN ADEQUATE PLAN OF INSURANCE THAT PROVIDES:

- 1) COVERAGE TO PROTECT THE TEXAS DEPARTMENT OF CRIMINAL JUSTICE (TDCJ) AGAINST ALL CLAIMS ARISING FROM SERVICE PERFORMED BY THE VENDOR.
- 2) COVERAGE TO PROTECT THE TDCJ FROM ACTIONS BY A THIRD PARTY AGAINST THE VENDOR OR ANY SUBCONTRACTOR(S) OF THE VENDOR AS A RESULT OF THIS CONTRACT.

COVERAGE TO PROTECT THE TDCJ FROM ANY ACTIONS BY OFFICERS, EMPLOYEES, AGENTS, THE VENDOR OR ANY SUBCONTRACTOR(S). THE VENDOR SHALL NOT COMMENCE WORK UNDER THIS CONTRACT UNTIL VENDOR HAS OBTAINED ALL THE INSURANCE REQUIRED AND CERTIFICATES OF SUCH INSURANCE HAVE BEEN FILED AND ACCEPTED BY THE TDCJ. UNLESS OTHERWISE EXCEPTED, THE VENDOR SHALL PROVIDE AND MAINTAIN, UNTIL THE WORK REQUIRED BY THE CONTRACT IS COMPLETE AND ACCEPTED BY THE TDCJ, THE MINIMUM INSURANCE THAT IS REQUIRED. INSURANCE COVERAGE SHALL PROVIDE FOR 30-DAY NOTICE OF CANCELLATION OR MATERIAL CHANGE TO THE POLICY COVERAGE AND LIMITS.

MINIMUM AMOUNTS TO BE NOT LESS THAN:

LIABILITY: \$1,000,000.00

AUTO: \$ 500,000.00

WORKER'S COMPENSATION: \$ STATUTORY

ALL TOOLS IN TOOL BOXES ARE TO BE INVENTORIED WITH THE TOTAL NUMBER OF TOOLS IN EACH BOX PLAINLY MARKED ON THE OUTSIDE OF THE BOX.

COPIES OF TOOL INVENTORIES ARE TO BE FILED WITH THE ENTRANCE GATE OFFICER, THE OWNER'S DESIGNATED REPRESENTATIVE AND THE CONTRACTOR'S PROJECT SUPERINTENDENT. ANY CHANGES TO AN INDIVIDUAL'S TOOL BOX INVENTORY SHALL BE IMMEDIATELY NOTED ON ALL INVENTORY SHEETS.

TOOLS SHALL BE CROSS-CHECKED AGAINST THE NUMBER ON THE TOOL BOX UPON ENTRY AND EXIT FROM THE FACILITY.

CLASS "A" TOOLS SHALL RECEIVE SPECIAL HANDLING. WHEN TOOLS ARE NOT IN USE, THEY SHALL BE KEPT AND LOCKED UNDER KEY IN A SECURE AREA AND IF POSSIBLE RENDERED INOPERABLE. CLASS "A" TOOLS INCLUDE, BUT ARE NOT LIMITED TO, TOOLS MOST LIKELY TO BE USED IN AN ESCAPE ATTEMPT OR DO BODILY HARM. THESE GENERALLY INCLUDE HACKSAW BLADES, FILES, PIPE WRENCHES, LADDERS, ACETYLENE CUTTING TIPS,

**TEXAS DEPARTMENT OF CRIMINAL JUSTICE  
CONTRACTS AND PROCUREMENT DEPARTMENT  
TWO FINANCIAL PLAZA, STE. 525  
HUNTSVILLE, TX 77340**

Bid Opening Date: 3 P.M.

OCTOBER 09, 2026

Bid Number:

IW265261

**BIDDER MUST FILL IN** →

Name of Bidder: \_\_\_\_\_

| ITEM | STOCK NUMBER | CONT | QUANTITY | U/M | UNIT PRICE | EXTENSIONS |
|------|--------------|------|----------|-----|------------|------------|
|------|--------------|------|----------|-----|------------|------------|

PIPE, AND BOLT CUTTERS, ETC.

AT NO TIME ARE CLASS "A" TOOLS TO BE LEFT UNATTENDED AND WHEN IN USE, THE ON-SITE TDCJ SECURITY OFFICER WILL BE NOTIFIED.

ALL GENERATORS, LADDERS, AND ACETYLENE CUTTERS MUST BE SECURED AT THE END OF EACH WORKDAY.

EMERY WHEELS WILL BE LOCKED AND RENDERED INOPERABLE WHEN NOT IN USE UNLESS STORED OUTSIDE THE SECURE PERIMETER.

WHEN A CLASS "A" TOOL IS LOST, THE ASSISTANT WARDEN FOR SECURITY OR WARDEN SHALL BE IMMEDIATELY NOTIFIED.

- A. ANY OFFENDERS WHO MAY HAVE HAD ACCESS TO THE AREA WILL BE HELD UNTIL A THOROUGH SEARCH IS MADE.
- B. A WRITTEN REPORT WILL BE MADE COVERING THE DETAILS OF THE LOSS.

ALL HAZARDOUS AND POISONOUS CHEMICALS, NOT IN USE, ARE TO BE STORED IN A LOCKED TOOL TRAILER OR OTHER SECURE AREA. AN INVENTORY SHALL BE MAINTAINED AND DIRECT SUPERVISION PROVIDED WHEN THE ITEMS ARE USED AT THE WORK SITE. UPON COMPLETION OF THE PROJECT, THE CONTRACTOR WILL BE RESPONSIBLE FOR THE REMOVAL OF ALL HAZARDOUS MATERIALS AND ALL HAZARDOUS WASTE GENERATED UNDER HIS CONTROL.

FOR QUESTIONS OR INQUIRIES CONTACT:

TERIA GODWIN-PIERCE

TDCJ CONTRACTS AND PROCUREMENT

TWO FINANCIAL PLAZA, SUITE 703

HUNTSVILLE, TX 77340

PH: 936-437-3829

EMAIL: TERIA.GODWIN-PIERCE@TDCJ.TEXAS.GOV

FOR QUESTIONS OR INQUIRIES CONTACT:

LIBBY MOORE, CTCD

TDCJ CONTRACTS AND PROCUREMENT

TWO FINANCIAL PLAZA STE. 703

HUNTSVILLE, TX 77340

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