

CITY OF MILWAUKEE

ATTACHMENT B: CERTIFICATION, LICENSING AND SUBCONTRACTOR DOCUMENTATION

Bidder Name: _____

INSTRUCTIONS

The bidder shall identify the licenses, certifications, manufacturer authorizations, factory training, and subcontractors applicable to the work proposed under this bid. The bidder shall provide supporting documentation with its bid where available and shall provide any additional documentation requested by the City. All applicable credentials shall be current and shall remain valid while the applicable work is being performed.

REQUIRED CREDENTIALS AND DOCUMENTATION

Requirement	Documentation / Requirement	Bidder Information
State of Wisconsin HVAC Credentials	Identify the applicable State of Wisconsin HVAC contractor and/or HVAC qualifier credentials for the personnel or firm performing or supervising the HVAC installation.	Credential/License No.: _____ Expiration Date: _____ Credential/License No.: _____ Expiration Date: _____
Clean Burn Manufacturer Authorization / Factory Training	Provide evidence that the installer is currently authorized by Clean Burn and/or that personnel performing the installation, start-up, commissioning, and servicing of the CB-3500 furnaces are factory-trained by Clean Burn.	Authorized/Trained Entity or Individual: _____ _____ _____
Clean Burn Warranty Service Authorization	Identify the Vendor, subcontractor, or designated service provider authorized by Clean Burn to perform warranty service on the equipment furnished under this contract. Provide evidence of manufacturer authorization upon request by the City.	Warranty Service Provider: _____ Contact/Phone: _____
Other Applicable Licenses, Certifications and Permits	Identify any additional licenses, registrations, certifications, permits, or other credentials required by the State of Wisconsin, City of Milwaukee, or other authority having jurisdiction for the work to be performed.	Credential/Permit: _____ Issuing Authority: _____

SUBCONTRACTOR INFORMATION

The bidder shall identify all subcontractors proposed to perform work under this contract and the portion of work to be performed by each subcontractor. If no subcontractors are proposed, indicate "None." Each subcontractor shall possess all licenses, certifications, manufacturer authorizations, training, permits, experience, and other qualifications applicable to its work.

Subcontractor Name	Work to be Performed	Applicable License, Certification and/or Manufacturer Authorization

BIDDER CERTIFICATION

By submitting this document, the bidder certifies that the information provided is complete and accurate and that the bidder and all subcontractors will possess and maintain all licenses, certifications, manufacturer authorizations, factory training, permits, and other qualifications required by the specifications and applicable law prior to performing the applicable work. The bidder acknowledges that use of subcontractors does not relieve the bidder of responsibility for complete and satisfactory performance of the contract, including code compliance, installation, manufacturer requirements, warranty coverage, coordination, and correction of deficient work.

Following contract award, the successful Vendor shall not substitute an identified subcontractor without prior written approval from the City. Any replacement subcontractor shall meet the same applicable licensing, certification, experience, manufacturer authorization, and qualification requirements.

Authorized Signature: _____

Printed Name/Title: _____

Date: _____