



Attachment B – Proposal Introduction and Solution / Approach

A. Proposal Introduction:

In your introduction, please include, at a minimum, the following information and/or documentation:

- ☐ A statement to the effect that your proposal is in response to this RFP;
- ☐ Confirmation that the proposal will remain firm for a period of one hundred twenty (120) days from its due date and thereafter until the prospective respondent withdraws it, or a contract is executed, or the procurement is terminated by the City of Detroit, whichever occurs first.
- ☐ A brief description of your firm/company;
- ☐ A commitment to perform the requested work in accordance with the requirements outlined in this RFP;
- ☐ Evidence of any licenses or registrations required to provide the services under this contract.

B. Proposal Solution / Approach:

Respondents shall provide their solution and approach to meeting the requirements outlined in Section 2. Statement of Work of this RFP.

C. Project Timeline / Schedule:

Respondents shall provide a preliminary project schedule showing completion dates.

D. Technical Approach

Present a brief description of procedures to be followed, presented in a form which will best assist the City is evaluating your firm's ability to identify, evaluate and communicate while providing the requested services, e.g. fees.