CITY OF Nevada
110 SOUTH ASH
NEVADA, MISSOURI 64772

Request for Proposal (RFP)

CITY OF NEVADA
PARKS AND RECREATION DEPARTMENT
NEVADA, MO 64772

Design and Installation of an Exterior Mural

RFB NO: 2026-026

Contact: Richard Brockman
Phone: 417-448-5540
Email: rbrockman@nevadamo.gov

RETURN BIDS NO LATER THAN: **October 19, 2026, 11:00 a.m.**

The City of Nevada is actively soliciting proposals for **Design and Installation of an Exterior Mural at 100 N. Cedar Street in the City of Nevada, Missouri,** as described and specified in the attachment hereto. All bids are to be sealed and submitted to:

City of Nevada
Attn: City Clerk
110 S. Ash St.
Nevada, MO 64772

SEALED proposals will be received on or before **October 19, 2026, 11:00 a.m.** in a sealed envelope at City Hall, 110 S. Ash St., Nevada, Missouri 64772 and marked **RFP NO: 2026-026 Exterior Mural 100 N. Cedar St.** All bids are to be submitted by mail or hand delivered. No facsimile or other electronically submitted bids will be accepted.

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OVERVIEW

The City of Nevada, Missouri, Parks and Recreation Department is soliciting proposals from qualified professional artists or artist teams to design and install a large-scale exterior mural on the building located at 100 N. Cedar Street in downtown Nevada. The mural will serve as a permanent public art installation celebrating Nevada's history, heritage, culture, and future while enhancing the visual appeal of downtown. The project is intended to create a landmark destination that encourages tourism, promotes community pride, and contributes to the ongoing revitalization of downtown Nevada.
The City of Nevada will provide historical and community photographs that are required to be incorporated into the final design. Artists are encouraged to creatively interpret these images while developing an original, cohesive work of art.

INSTRUCTIONS TO BIDDERS

1. **BIDDER'S QUESTIONS:**

   1.1 All Question regarding technical specification, bid process, or other related questions must be directed to the Parks and Recreation Director.

2. **REQUEST FOR ACCOMMODATION:**

   2.1 If you are an individual with special needs as addressed by the Americans with Disabilities Act, please notify City Hall, 110 south Ash Street, Nevada, Missouri, 64772 or Call 417-448-5102, at least five (5) working days prior to the bid opening.

3. **BID EVALUATION/CONTRACT AWARD:**

   3.1 Any contract resulting from this request shall be awarded in response to a proposal providing the lowest and best bid to the City of Nevada.

   3.2 The City of Nevada reserves the right to reject any and all bids, to waive any and all informalities not involving price, time or changes in the work, and the right to disregard all nonconforming, non-responsive, unbalanced or conditional bids. Also, the City reserves the right to reject the proposal of any bidder it believes would not be in the best interest of the City to make an award to that bidder, whether because the bid is not responsive, or the bidder is unqualified or of doubtful financial ability or fails to meet any other pertinent standards or criteria established for the proposed services. The City also reserves the right to select the bid it deems most beneficial and economical.

3.3 The City of Nevada hereby notifies all bidders that it will insure that in any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, religion, creed, sex, age, ancestry or national origin in consideration for an award.

4. **STATE CONTRACT: (if applicable)**

4.1 This is to advise all proposals that the City of Nevada will check the State of Missouri Contract Pricing.

5. **STATE SALES TAX: (if applicable)**

5.1 This transaction is exempt from state sales tax and the City will assist the successful bidder in obtaining the necessary documents to exclude sales tax.

6. **SUBMISSION OF BIDS:**

6.1 Bids must be priced, signed and returned (with all necessary attachments) to the office of the City Clerk by the closing date and time specified.

The bidder must respond to this RFP by submitting all data required herein in order for the bid to be evaluated and considered for award.

Written assurance that the quoted rate/price will be honored for at least 30 days to allow for reasonable and expeditious processing by City staff and the City Council.

7. Insurance and Business License:

7.1 Contractor must maintain $250,000 general liability per occurrence, insurance during the project. Contractor shall provide a Certificate of Insurance, naming the City of Nevada MO as an additional insured, before starting the project.

7.2 Contractor must obtain a City of Nevada business license before any work begins.

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8. Scope of Work:

8.1 The selected artist shall provide all labor, supervision, equipment, materials, transportation, and professional services necessary to complete the project. The exterior wall dimensions for the mural's design and installation are Seventy feet (70') long by Thirty feet (30') height. The Scope of Work includes:

8.2 Design Phase

- Meet with City representatives.
- Review historical photographs and reference materials provided by the city.
- Visit the project site.
- Develop an original mural concept.
- Submit full-color digital rendering.
- Present the proposed design to City representatives.
- Revise the design, if requested.
- Obtain written approval before beginning installation.

8.3 Installation Phase

The selected artist shall:

- Prepare the mural surface.
- Furnish all paints, primers, coatings, and materials.
- Provide all necessary equipment, lifts, or scaffolding.
- Protect adjacent property during installation.
- Complete the mural in a professional manner.
- Apply UV-resistant and weather-resistant protective coating.
- Clean the site upon project completion.

8.4 Mural Requirements

The mural shall:

- Be an original work of art.
- Be suitable for public viewing by all ages.
- Celebrate Nevada's history, culture, and community.
- Tell a cohesive visual story rather than appearing as separate images.
- Incorporate historical and community photographs provided by the City.
- Blend artistic creativity with recognizable community elements.
- Complement the surrounding architecture.
- Be designed for long-term durability in Missouri weather conditions.
- Include professional-grade exterior paints and protective coatings.

- Be expected to remain vibrant for 10-15 years with routine maintenance.

8.5 Required Design Elements

The final mural must incorporate photographs and reference materials provided by the city, which may include:

- Historic buildings
- Historic photographs
- Downtown Nevada
- Individuals or organizations of historical significance
- Other images selected by the city

Artists are encouraged to interpret these materials creatively while maintaining recognizable features.

8.6 Design Expectations

The city encourages artists to create a mural that:

- Inspires community pride.
- Creates a memorable visitor experience.
- Serves as a downtown destination.
- Reflects Nevada's unique identity.
- Combines historical significance with artistic creativity.
- Encourages residents and visitors to interact with the artwork.
- The city prefers a mural that flows as one continuous composition rather than a collage of unrelated images.
- The city prefers the word Nevada not to be in the design.

9. Artist Qualifications

Interested artists shall provide:

- Resume or curriculum vitae
- Artist biography
- Description of mural experience
- Portfolio of completed mural projects
- Minimum of five photographs of previous work
- Three professional references
- Experience with large-scale exterior public murals is strongly preferred.

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9.1 Proposal Requirements

Each proposal shall include:

Cover Letter

- Artist Name
- Business Name (if applicable)
- Address
- Telephone
- Email Address

Statement of Qualifications

- Experience
- Artistic philosophy
- Public art experience
- Similar completed projects

Project Approach

- Your vision for the project
- How you would incorporate the City's historical photographs
- Your creative approach to telling Nevada's story

Preliminary Concept

- Sketches
- Digital renderings (if available)
- Style examples
- Color palette

Project Schedule

- Provide estimated dates for:
- Design
- City Review
- Design Revisions
- Surface Preparation
- Painting
- Protective Coating
- Final Completion

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Budget Proposal

Provide one lump-sum cost including:

- Design
- Labor
- Equipment
- Travel
- Surface preparation
- Paints
- Protective coatings
- Lift or scaffolding
- Insurance
- Cleanup
- All applicable taxes and fees
- Identify any optional costs separately.

Materials

Artists shall identify:

- Paint manufacturer
- Primer
- Protective coating
- Expected life expectancy
- Maintenance recommendations
- Only professional-grade exterior mural products shall be used

Artist Responsibilities

The selected artist shall:

- Attend meetings requested by the city.
- Submit a final color rendering for approval.
- Make up two design revisions requested by the city.
- Obtain written approval before painting.
- Maintain a safe work site.
- Protect adjacent property.
- Remove all debris after installation.
- Provide high-resolution photographs of the completed mural.

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10. Selection Criteria

Proposals will be evaluated using the following criteria:

Evaluation Criteria	Weight
Artistic Merit and Creativity	30%
Relevant Mural Experience	25%
Ability to Incorporate City's Vision	20%
Project Cost	15%
Project Schedule	10%

The City reserves the right to interview finalists before making a final selection.

11. City Rights

The City reserves the right to:

- Reject any or all proposals.
- Waive informalities or technicalities.
- Request additional information.
- Negotiate modifications with the selected artist.
- Cancel this solicitation at any time.
- Accept the proposal deemed to be in the best interest of the city.
- The City shall retain final approval authority over the mural design before installation.

12. Ownership and Copyright

The selected artist shall retain copyright ownership of the original artwork unless otherwise negotiated. Upon final payment, the City of Nevada shall receive a perpetual, royalty-free license to photograph, reproduce, display, and promote the mural for governmental, educational, tourism, marketing, and promotional purposes.

13. Attachments

- The city will provide the following for the selected artist:
- Site photographs
- Historical photographs
- Community photographs
- Reference images to be incorporated into the mural

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The City of Nevada envisions this mural as a lasting investment in public art and community identity. The completed mural should celebrate the people, places, and history that have shaped Nevada while inspiring future generations. More than simply decorating a wall, this project is intended to become a signature attraction that strengthens downtown revitalization, promotes tourism, and provides residents and visitors with a meaningful and memorable public space.

PROPOSERS INFORMATION

Date: _____

Company Name: _____

Authorized Signature: _____

Name (please Print): _____

Company address: _____

Phone: _____

Email: _____

PROPOSER FORM

Bidder accepts all of the terms and conditions set forth in the Advertisement for Bid and the Bid Specification Package. Bidder has visited the sites and become familiar with and is satisfied as to the general conditions that may affect cost, progress, and performance of specified work.

Proposers may elect not to submit pricing and proposals for all items listed below:

Design and Installation $ _____

Signature of Bidder _____

Bidder (print name) _____




BANK
BALLAGH'S
DRUG STORE
BALLAGH'S
DRUG STORE
BALLAGH'S DRUG STORE

04.19.1M



Nevada Trust Co.

04.19.1D

Bank of Nevada
Southeast corner of square


BANK OF NEVADA
BANK OF NEVADA

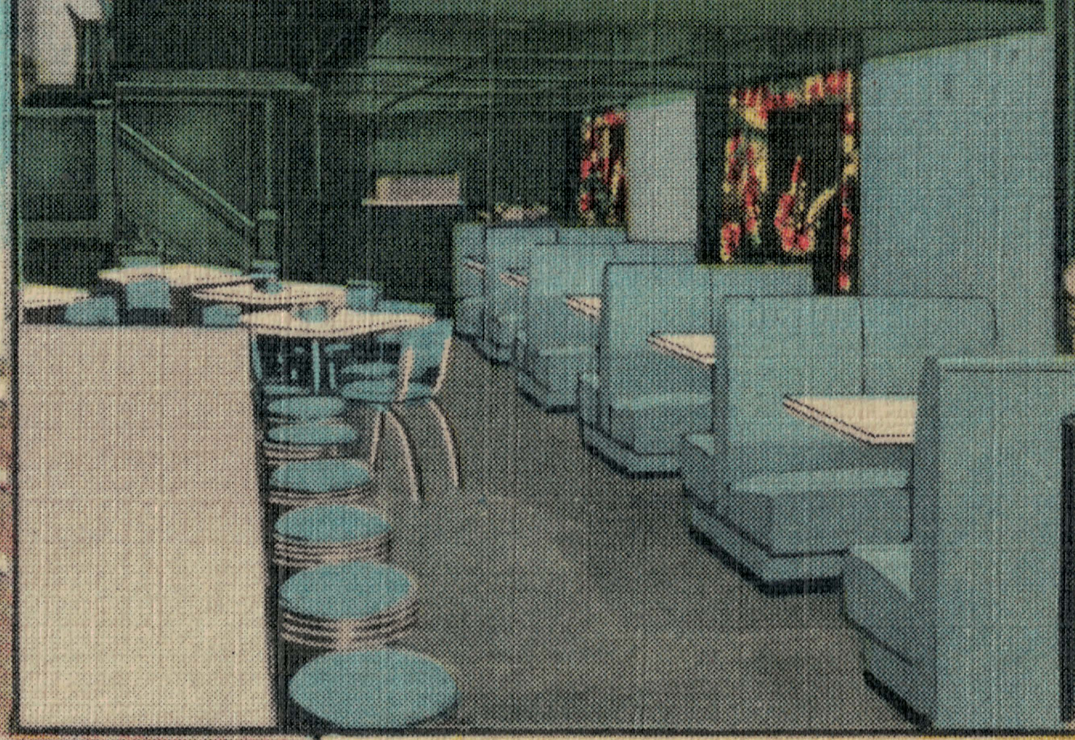

PARK
THEATRE
10—NIGHT
NEVADA.


DOUBLE COLA
BROWN'S CAFE.
Meadow Gold Ice Cream
MILLER'S DRUG STORE
LIQUORS
HOTEL
STAR CLEANERS
S CEDAR



LOOKING NORTH ON CEDAR FROM CHERRY STREET



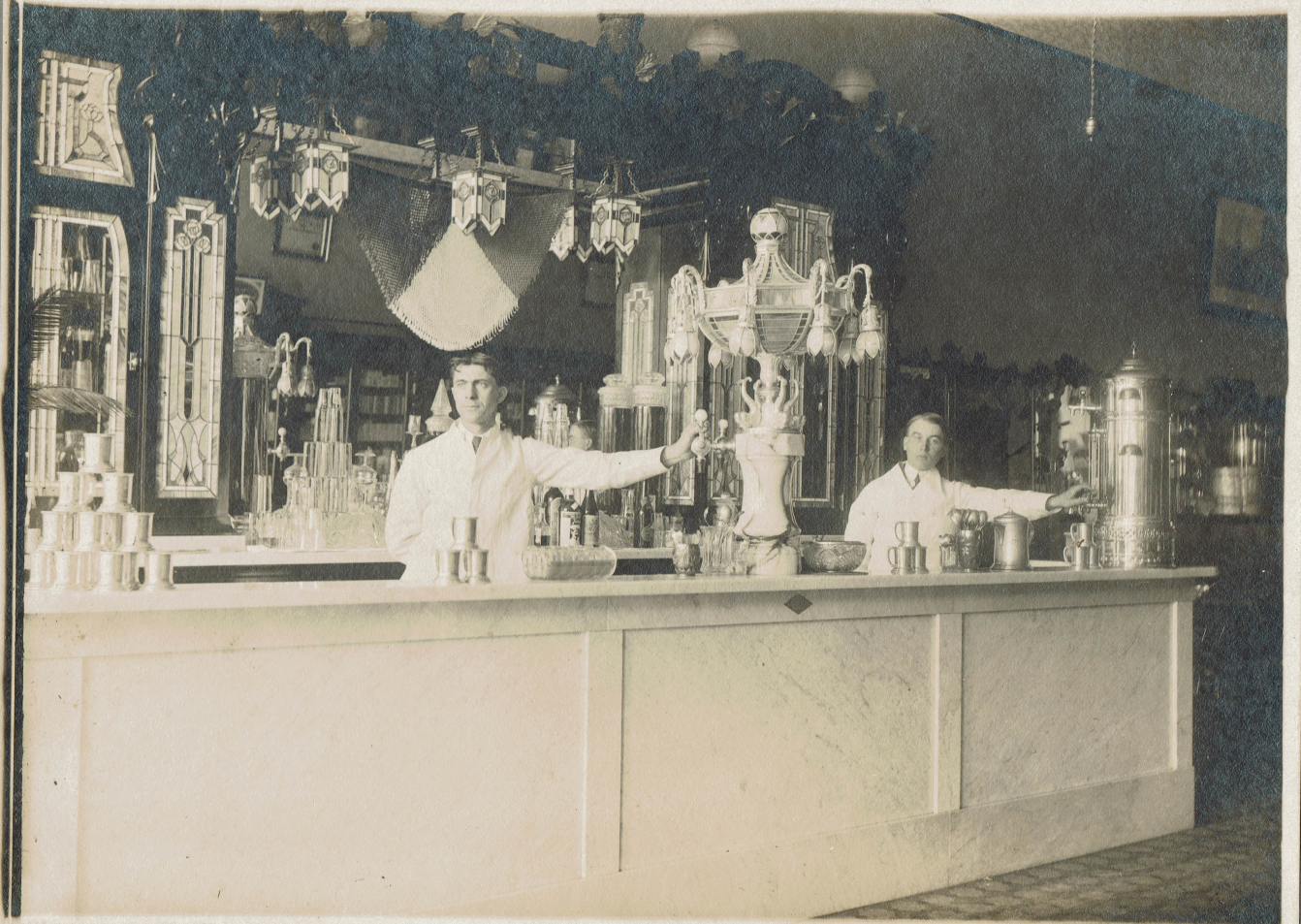


VIETH'S CAFE

S. E. Corner Square

NEVADA, MO.

"We feed you
on the Square"




MILLERS DRUG STORE
LIQUORS
HOTEL
STAR CLEANERS
S CEDAR


STUDIO
MUSKOGEE
OKLA
1913