Questions and Answers

1. Event date: The PWS header shows "23 JAN 2026," and CLIN 0004 references Friday, 22 January 2025. Can you confirm the event is Saturday, 23 January 2027, with lodging the nights of Friday 22 and Saturday 23 January 2027?

Answer: Event: 23 Jan 2027 & Lodging: 22-23 Jan 2027.

2. Lodging (CLIN 0004): Should the 40 "Each" be priced per room-night (45 rooms Friday + 15 rooms Saturday)?

Answer: Yes.

3. Are there room type preferences (two queens vs. king) or occupancy assumptions we should plan for?

Answer: 50/50.

4. Venue and lodging: May the event venue and lodging be at different properties, as long as lodging is within 10 miles of the venue?

Answer: Yes.

5. Site visit: If the Yellow Ribbon Coordinator wants to review the proposed venue before award, roughly when would that happen? This will help us coordinate access with the venue.

Answer: No Site-Visit Required.

6. Award timing: When do you expect to make the award? Venues will want to know how long to hold space and room blocks.

Answer: On or Before 04 Dec 2026.

7. Questions and amendments: Is there a deadline for questions, and will answers be posted as an amendment on SAM.gov?

Answer: 27 Nov Deadline for questions. Q&A will be Posted to SAM.gov.

8. On-site coverage. What hours should we price for the contractor's representative from Friday setup through Sunday checkout? Is continuous on-site coverage required overnight, or may the representative be available on call outside scheduled activities?

Answer: The Government does not price hours for contractor's on-site representative. The contractor will need to calculate and justify the price hours for their on-site representative. The representative needs to be available at the hotel while attendees check-in to resolve any issues. The representative is done when the event is done. The Government will require some follow-up information (e.g. how many hotel rooms were used) but the representative does not need to be on-site past the completion of the event. The representative needs to be at the event to resolve any issues with the caterer.

9. For the lodging line item, please confirm that the exclusive-use requirement applies to the reserved room block and that the hotel may continue to serve other guests. Since preliminary accessible-room requirements are expected after the quote deadline, please also confirm how quoters should account for accessible rooms in their pricing.

Answer: Yes, the hotel can have other guests. Exclusive use refers only to the room block.

10. Please confirm whether the primary event venue must be physically located in Pinellas Park Area or whether qualified facilities in neighboring Panama City may also be considered.
Answer: In Pinellas Park Area.

11. Additionally, is the 10-mile lodging requirement measured by driving distance or straight-line distance?

Answer: 10 Mile Radius

12. Onsite contractor representative - Please confirm whether a qualified independent event coordinator, engaged and authorized by the prime contractor, may fulfill this requirement.

Answer: Yes

13. Additionally, must the representative remain physically onsite throughout the entire lodging period, including overnight hours, or may the representative remain available by telephone and respond onsite as necessary outside scheduled event hours?

Answer: Only Event Hours

14. Please confirm that the catering requirement consists solely of the hot breakfast buffet for approximately 300 adults, with beverages available until 11:00 a.m., and that no lunch, dinner, snacks or childcare services are required.

Answer: Only Breakfast

15. Are there any established per-person meal pricing limitations applicable to this requirement?

Answer: No

16. The Performance Work Statement requires audio/visual charges to be included in the venue's total bill, while the solicitation requests separate pricing under Contract Line Item Number 0003. Please confirm that the contractor should provide separate audio/visual pricing in its government quotation while obtaining a consolidated invoice from the venue.

Answer: Provide Separate Cost for CLIN 0003.

17. Please confirm whether the signed Standard Form 1449, completed pricing schedule, technical compliance information and scaled ballroom diagram constitute the required quotation package.

Answer: Yes

18. Are there any additional mandatory forms, insurance requirements, past-performance documents, hotel commitment letters or certifications required at the time of submission?

Answer: No

19. Section M indicates that the Government will evaluate the lowest-priced quotation for compliance with the Performance Work Statement. Please confirm whether the Government anticipates awarding all four contract line items to a single contractor.

Answer: Government intends awarding all four contract line items to a single contractor.

20. Please confirm whether the approximately 300 complimentary event parking spaces must be located entirely onsite or whether nearby complimentary overflow parking may be utilized.

Answer: Must be in a reasonable walking distance.

21. For the main ballroom, please confirm whether all 330 attendees must be accommodated simultaneously at dining tables.

Answer: Yes, all 300 attendees must be accommodated simultaneously.

22. Please confirm whether all 40 room nights will be guaranteed for payment following contract award or whether the final room quantities may be adjusted based on actual attendance.

Answer: We are purchasing 40 room nights and expect to use them all.

23. Regarding guest incidental expenses, may lodging facilities disable incidental charging privileges for guests who do not provide a credit card?

Answer: Yes, they can disable incidental charging privileges.

24. Please confirm FAR 52.219-14 (Limitations on Subcontracting) is not incorporated in this solicitation, and that the prime may subcontract 100% of the venue, catering, lodging, and A/V labor to subcontractors, with the prime handling contracting, oversight, and administration.

Answer: Yes, prime may subcontract 100% of the venue, catering, lodging, and A/V labor to subcontractors, with the prime handling contracting, oversight, and administration.

25. Block 27a of the SF 1449 says FAR 52.212-3 and 52.212-5 are attached, but neither is in the posted package. Will 52.212-5 be part of the award, and will it include FAR 52.219-14 (Limitations on Subcontracting) and FAR 52.222-41 (Service Contract Labor Standards)?

Answer: No, FAR 52.212-3 and 52.212-5 are now reserved per the Revolutionary FAR Overhaul (RFO).