



CITY OF PONTIAC

Invitation For Bid (IFB) for

Sign Shop Latex Printer, Plotter, Laminator, Applicator Table and Related Components

PROCUREMENT TIMETABLE

The City of Pontiac reserves the right to modify and deviate from this schedule.

IFB No.:	2026-ITB-0166
IFB Title:	Sign Shop Latex Printer, Plotter, Laminator, Applicator Table and Related Components
Requesting Department:	Department of Public Works - Engineering
Solicitation Posted Date:	Tuesday, August 11, 2026
Pre-Bid Conference:	Wednesday, August 19, 2026 @ Wednesday, August 19, 2026
Deadline to Submit Questions:	Bids must upload all questions and protests to OpenGov no later than Wednesday, August 26, 2026, 3:00 pm EDT . Upload all questions to Solicitation No. 2026-ITB-0166 via. OpenGov.
City to Respond To All Submitted Questions:	Answers to all submitted questions will be posted on OpenGov no later than Wednesday, September 2, 2026 .
Bid Deadline:	The deadline for all Bidders to submit a proposal is on Monday, September 14, 2026, no later than 3:00 pm EDT (also referred in the solicitation as the "Closing Date"). The City of Pontiac's Purchasing Division will not accept or consider any late bids.
Submit Proposals To:	All Bidders must upload their bids to https://procurement.opengov.com/portal/pontiac-mi .
Purchasing Contact:	The Purchasing Division's Office City Hall, 47450 Woodward Ave, Room 206 Pontiac, MI 48342 Phone (248) 758-3112 Email: purchasing@pontiac.mi.us Alicia Martin, Purchasing Manager

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1. PART 1: DESCRIPTION OF NEEDS, FUNDING AND CONTRACTING INFORMATION

1.1. PROJECT REQUEST / BACKGROUND

The City of Pontiac is soliciting competitive bids for the purchase, delivery, installation, setup, and training of a complete sign production system for municipal operations. The project includes a large-format latex printer, plotter/cutter, laminator, height-adjustable applicator table, hand squeeze roll applicators, required software, accessories, warranties, and operator training. The resulting equipment will enable the City to produce and maintain MUTCD-compliant traffic control signs, wayfinding signs, vehicle graphics, decals, and other municipal signage in-house.

The City of Pontiac maintains a wide variety of public infrastructure requiring consistent and compliant signage, including streets, parks, municipal facilities, public works assets, and traffic control devices. To improve operational efficiency, reduce outsourcing costs, enhance quality control, and provide faster response times for sign replacement and fabrication, the City seeks to modernize and expand its internal sign production capabilities.

The requested equipment package is designed to provide a complete workflow for municipal sign manufacturing. The latex printer will produce high-resolution graphics and traffic sign faces, while the plotter will accurately cut reflective materials and specialty graphics. The laminator will extend the service life of printed products through protective overlays, and the applicator equipment will facilitate professional installation of graphics onto aluminum, composite, acrylic, and other rigid sign substrates. Training requirements ensure City personnel are capable of safely operating, maintaining, and troubleshooting the equipment while producing MUTCD-compliant signage.

1.2. CONTRACT TERM

The term of the resultant Contract shall be for a period of Three years. from the date of executing the contract for services that will be rendered, with **approval by the City Council.**

This Contract includes the option to renew for One year, which may be exercised at the discretion of the City.

1.3. CONTRACT AWARD

Through this solicitation process, the City seeks to award multiple optional use contracts. The City will award contracts to the lowest responsive and responsible bidders based on the evaluation process described in this IFB.

1.4. REQUIRED MEETINGS

The City of Pontiac maintains a wide variety of public infrastructure requiring consistent and compliant signage, including streets, parks, municipal facilities, public works assets, and traffic control devices. To improve operational efficiency, reduce outsourcing costs, enhance quality control, and provide faster response times for sign replacement and fabrication, the City seeks to modernize and expand its internal sign production capabilities.

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1.5. BILLING AND INVOICES

It is required that the Supplier provide monthly invoices to the City in electronic form.

All invoices must be prepared in clear and concise format approved by the City. All invoices must include the following information:

- A. Supplier's name and address and a phone number and email for questions about the invoice.
- B. Supplier's invoice number.
- C. Invoice date and period.
- D. City of Pontiac contract number and purchase order number.
- E. An itemized list of goods and/or services provided and hours provided.
- F. Any additional information required in the finalized contract as an Exhibit.

The City will pay invoices within 30 calendar days. The thirty calendar days begins on the date the invoice is received by the City's Accounts Payable Manager, unless otherwise provided in the finalized contract. All invoices must be emailed to AccountsPayable@pontiac.mi.us.

1.6. COMPENSATION AND METHOD OF PAYMENT

Firm Fixed Price: The City will pay the Contractor a fixed amount as agreed in the contract for the delivery of all services outlined. This amount will not change regardless of the actual costs incurred by the Contractor in the fulfillment of the required services.

1.7. PRICING STRUCTURE AND ADJUSTMENT PROVISIONS

The compensation agreed upon under this Firm Fixed Price contract shall remain unchanged for the duration of the agreement. No price adjustments or escalations will be allowed or accepted unless mutually agreed upon by both parties in response to changes in the project scope documented via formal amendments.

1.8. FUNDING REQUIREMENTS

Funding of the work described in this solicitation is not guaranteed. Fluctuations in funding year to year should be expected. The City cannot assure that any particular level of work will be assigned, and the contract will permit the City to add or remove work as necessary depending on availability of funding.

1.9. INSURANCE REQUIREMENTS

The Bidder awarded a Contract as a result of this solicitation will be required to provide a copy of the insurance policy. Additional insurance coverage may be required depending on the key features of service delivery chosen by the Supplier. Final insurance requirements will be subject to negotiation between, and mutual agreement of, the parties prior to contract execution.

2. PART 1: PROJECT SCOPE AND REQUIREMENTS

2.1. Department Scope of Work Details

The City of Pontiac is requesting bids for a sign production system including a latex printer, plotter/cutter, laminator, applicator table, hand squeeze roll applicators, software, delivery, setup, and training.

Unless otherwise stated by bidder, the bid will be considered as being in strict accordance with the City's applicable standard specifications, and any special specifications outlined in the document.

Reference to a particular trade name, manufacturer's catalogue, or model number are made for descriptive purposes to guide the bidder in interpreting the requirements of the City, and should not be construed as excluding bids on other types or materials, equipment and supplies unless otherwise stated.

However, the bidder, if awarded the contract, will be required to furnish the particular item referred to in the specifications or description unless departure or substitution is clearly noted and described in the bid.

The City reserves the right to determine if the equipment/product or service being bid is equal to the specified equipment/product or service requested.

Bidders are cautioned that any alternate bid, unless requested by Purchasing, or any changes, insertions, or omissions to the terms and conditions, specifications, or any other requirements or this bid, may be considered non-responsive, and at the opinion of the City, may result in rejection of the bid.

Quantities:

All quantities stated, unless indicated otherwise are estimates and the City reserves the right to increase or decrease the quantity at the unit price bid as best fits its needs.

Alternates:

Bidders are cautioned that any alternate bid, unless requested by Purchasing, or any changes, insertions, or omissions to the terms and conditions, specifications, or any other requirements or this bid, may be considered non-responsive, and at the opinion of the City, may result in rejection of the bid.

Pricing:

Prices shall be stated in units of quantity specified in the Document. In case of a discrepancy in computing the amount of the bid, the unit price will govern.

Minimum Specifications:

Component	Minimum Requirement	Comply (Y/N)
Printer	64-inch latex printer with double-sided capability and required software	
Plotter	54-inch plotter/cutter with accessories	
Laminator	55-inch heat assist laminator	
Applicator Table	132 x 61 inch height-adjustable table	
Training	Operator and maintenance training included	
Scanner	Wide TEK 60" CL Wide Format Scanner	

2.2. Scanner

Wide TEK 60" CL - Wide Format Scanner

3. PART 2: PROCEDURAL INFORMATION

3.1. REALISTIC BIDS

It is the expectation of the City that bidders can fully satisfy the obligations of the bid in the manner and timeframe defined within the bid. Bids must be realistic and must represent the best estimate of time, materials and other costs including the impact of inflation and any economic or other factors that are reasonably predictable.

City of Pontiac shall bear no responsibility or increased obligation for a Bidder's failure to accurately estimate the costs or resources required to meet the obligations defined in the bid.

3.2. SOLICITATION CLARIFICATION QUESTIONS AND ADDENDUMS

Any Bidder requiring clarification of the provisions of this Solicitation must submit specific questions to the City. **Bidders must submit all questions through OpenGov** by the **Deadline to Submit Questions** indicated on the cover page of this IFB.

The City will issue any addendum responding to questions in accordance with the Procurement Timetable on the cover page of this IFB.

Bidders with concerns or requiring clarification on any aspect of this solicitation must submit their questions or concerns through OpenGov prior to the clarification deadline indicated on the solicitation cover page. Bidder shall specify the particular solicitation provision or contract feature in question, explaining any perceived ambiguity, unfairness, or legal issue, or how it might restrict competition. This process ensures that potential issues can be addressed promptly by the City, thereby minimizing disruptions and facilitating a fair and competitive bidding process. Failure to raise concerns by this deadline will be considered as acceptance of all terms and conditions and will waive any future claims regarding the solicitation's or contract's clarity, fairness, or compliance with the law.

3.3. COST OF PREPARATION OF RESPONSE

Costs incurred by any Bidder in preparation of a response to this Solicitation is the responsibility of the Bidder.

3.4. CONFIDENTIALITY

Confidential/Proprietary Information. The City is a public entity whose records are subject to Michigan's Freedom of Information Act (FOIA), MCL 15.231 et seq.. Once the City awards a contract, then all bids, whether successful or not, will become public records subject to inspection to public inspection in accordance with FOIA. For this reason, the City requests that respondents DO NOT submit in their bids information that they consider trade secrets, or otherwise confidential or sensitive commercial, financial, personal or security-related ("Confidential Information") except as absolutely necessary to respond to the IFB. **Bidders who decide that they need to submit Confidential Information in order to effectively respond to the IFB will follow this process:**

Package the Confidential Information that is necessary to the IFB response in a file that is separate from the remainder of the IFB response.

Mark the file with "Confidential Information" or similar words.

Review the remainder of the bid and ensure that it contains no Confidential Information.

Include a statement in the bid that (1) identifies the separately packed information marked "Confidential Information," and (2) describes the basis on which the bidder wishes to exempt the content of the package from public inspection under FOIA.

Following this process may protect some Confidential Information from public disclosure to the extent allowed by FOIA and other applicable law. The City does not guarantee that following this process will in fact protect Confidential Information from FOIA disclosure.

After award, the contract executed by the City and the successful Bidder will be a public document subject to disclosure.

3.5. REFERENCES

The City reserves the right to investigate references including customers other than those listed in the Bidder's submission. Investigation may include past performance of any Bidder with respect to its successful performance of similar projects, compliance with specifications and contractual obligations, its completion or

delivery of a project on schedule, and its lawful payment to employees and workers or any other criteria as determined by City of Pontiac.

3.6. PUBLICITY

Any publicity giving reference to this project, whether in the form of press releases, brochures, photographic coverage, or verbal announcement, may be done only after prior written approval of City of Pontiac's Purchasing Manager and Communications Director.

3.7. DISPUTES

In case of any doubt or differences of opinions regarding the items or service to be furnished hereunder, or the interpretation of the provisions of the IFB, the decision of City of Pontiac will be final and binding upon all parties.

3.8. COLLUSION

A Bidder, submitting a bid hereby certifies that no officer, agent, or employee of City of Pontiac has a financial interest in this bid; that the bid is made in good faith without fraud, collusion, or connection of any kind with any other Bidder and that the Bidder is competing solely on its own behalf without connection or obligation to any undisclosed person or firm.

3.9. CERTIFICATION REGARDING CONFLICT OF INTEREST

Bidders are required to certify (in the Bidder Representations and Certifications Attachment) whether the Bidder is or is not aware of any potential organizational conflict of interest (COI). If the Bidder is aware of a conflict, then Bidder is required to provide a disclosure statement in its bid describing all relevant information concerning any past, present, or planned interests bearing on whether it (including its chief executives and any directors, or any proposed consultant or subcontractors) may have a potential organizational conflict of interest. Bidders responding to this solicitation are required to disclose any such business or financial relationships. The disclosure statement must identify and address any actual or potential organizational COI within the Bidder's entire organization, including parent company, sister companies, affiliates, and subsidiaries. In addition to identifying potential organizational COI, the disclosure statement must describe how any such conflict can be avoided, neutralized, or mitigated. Also, all Suppliers must disclose any actual or potential COI. The City's Law Director will determine a bidder's eligibility for an award based on the information provided in the disclosure statement.

3.10. LOCAL PURCHASING PREFERENCE

City of Pontiac desires to employ local businesses in the purchase or lease of any personal property, public improvements, or services to support the local economy in the State of Michigan and the City of Pontiac so that residents benefit from local employment opportunities that are generated. Therefore, the City of Pontiac prefers goods or services that have been manufactured or produced by a Michigan business if price, fitness, availability, and quality is otherwise identical.

3.11. EEO CERTIFICATION REQUIREMENT

Contracts in excess of \$10,000 ("Major Purchases") that originate from this IFB are subject to the City's Equal Employment Opportunity (EEO) requirements, as outlined in the City of Pontiac's Municipal Code, Article IV – Executive Branch, 4.304 Centralized Purchasing; Competitive Bidding and the sample City of Pontiac contract attached to this IFB.

4. PART 3: BID EVALUATION, QUESTIONS AND INSTRUCTIONS

4.1. MANDATORY MINIMUM REQUIREMENTS

None.

4.2. AWARD RECOMMENDATION

The City will post a **Notice of Intent to Award** on OpenGov.

The contract will be awarded to the lowest responsive and responsible bidder.

Lowest responsible bidder means that bidder who submits the lowest bid, conforming to specifications, as evaluated, and who is qualified by meeting the **following standards** as they relate to the particular contract under consideration.

- A. Adequate financial resources for performance, or the ability to obtain such resources as required during performance, as determined by the purchasing agent, after consultation with the department that will be utilizing the goods or services procured, and the necessary experience, organization, technical qualifications, skills and facilities, or can obtain them (including probable subcontractor arrangements);
- B. Ability to comply with the proposed or required time of delivery or performance schedule;
- C. A satisfactory record of integrity, judgment and performance (contractors who are delinquent in current contract performance, considering the number of contracts and the extent of delinquencies of each, shall, in the absence of evidence to the contrary or compelling circumstances, be presumed to be unable to fulfill this requirement);
- D. Qualifications and eligibility to receive an award under applicable laws, ordinances and regulations; and the ability to comply with applicable bonding and insurance requirements;
- E. That the bidder is not disqualified for being in default or indebted to the City, of this division.

Responsive and responsible are defined as follows:

- **RESPONSIVE** - A Contractor, business entity or individual who has submitted a quote/bid/proposal that fully conforms in all material respects to the solicitation and all of its requirements, including all form and substance.
- **RESPONSIBLE** - A Contractor, business entity or individual who is fully capable of meeting all of the requirements of the solicitation and subsequent contract. Must possess the full capability, including financial and technical, to perform as contractually required. Must be able to fully document the ability to provide good faith performance.

4.3. RESERVATIONS

City of Pontiac reserves all rights regarding this solicitation, including but not limited to the right to:

- A. Disqualify a Bidder for failure to follow these instructions.
- B. Discontinue the IFB process at any time for any or no reason. The issuance of an IFB, your preparation and submission of a bid, and the City's subsequent receipt and review of your bid does not commit the City to award a contract to you or anyone, even if all the requirements in the IFB are met. **In no event will the City of Pontiac have any liability for the cancellation of this solicitation.**
- C. Consider late bids if: (i) no other bids are received; (ii) no complete bids are received; (iii) the City received complete bids, but the bids did not meet mandatory minimum requirements or responsive/responsible criteria; or (iv) the award process fails to result in an award.

- D. Consider an otherwise disqualified bid if no other bids are received.
- E. Disqualify a bid based on: (i) information provided by the bidder in response to this solicitation; or (ii) if it is determined that a bidder purposely or willfully submitted false or misleading information in response to the solicitation.
- F. Consider prior performance with the City in making its award decision.
- G. Consider total-cost-of-ownership factors (e.g., transition and training costs) when evaluating bid pricing and in the final award recommendation.
- H. Refuse to award a contract to any Bidder that has failed to pay City taxes or has outstanding debt with the City.
- I. Award multiple, optional-use contracts, award in part, or award by Contract Activity.
- J. Waive technical defects, minor irregularities, and omissions if, in its judgment, the best interests of the City will be served.
- K. Request additional information or clarifications, waive technical defects, minor irregularities, or allow correction of errors or omissions during the evaluation process where it may serve the City's best interest.
- L. Retain all bids submitted and use any ideas in any bid, regardless of whether that Bidder is selected.
- M. Request any additional information at any stage of the solicitation process, and **the City is not bound to accept the lowest cost bid.**

4.4. PROTESTS OF INTENT TO AWARD

The following procedure applies to Bidders who wish to protest a disqualification of bid or award of contract:

- A. All protests of Intent to Award must be in writing, addressed to the City's Purchasing Manager, postmarked and delivered no later than 4:00 P.M. on the fifth (5th) working day after the postmarked Notice of Intent to Award, non-award, or disqualification.

Address protests to:

PROTEST OF **AWARD OR DISQUALIFICATION** TO IFB NO. 2026-ITB-0166

ATTN: Purchasing Manager
 City of Pontiac Purchasing Division
 47450 Woodward Ave., Room 206
 Pontiac, MI 48342

- B. Bidders may protest only deviations from laws, rules, regulations, or procedures. Protests must specify the grounds for the protest, including the specific citation of law, rule, regulation, or procedure upon which the protest is based. The judgment used in determining responsible bids is not grounds for protest. **Disagreement with the judgment used in determining responsible bids may not be protested.**

Protests not filed within the time specified in paragraph 1, above, or which fail to cite the specific law, rule, regulation, or procedure upon which the protest is based shall be dismissed.

5. PART 4: BID SUBMISSION INSTRUCTIONS

5.1. BID INSTRUCTIONS AND CONTENT

Bids must be computer generated, single-spaced, space-and-a-half or double-spaced. All pages should be numbered. Margins should be at least ½ inch on all sides. Font size can be no smaller than 11 pt. Bids using smaller font sizes or smaller margins may be rejected.

5.2. BID CONTENT AND REQUIRED SUBMITTALS

Bidders must respond to all the questions listed in the IFB. For each item, restate the question, use the same numbering, and letter sequence as found in the IFB and then provide your response. Responses must be on the forms provided for by City of Pontiac where applicable. Bidders shall prioritize clarity and conciseness in their submissions, ensuring that all responses are straightforward and directly address the specified requirements, without unnecessary elaboration or extraneous pages.

5.3. BID SUBMISSION

Bidders must upload one (1) electronic PDF file of bids to OpenGov, as instructed on the IFB cover page, **no later than 3:00 pm** on Monday, September 14, 2026. OpenGov will not allow Bidders to upload bids after the Due Date. **LATE BIDS WILL NOT BE CONSIDERED.**

6. VENDOR RESPONSES

1. BIDDER INFORMATION, CERTIFICATIONS, AND COMPLIANCE ASSURANCES

1.1. Principal Place of Business Address (If different than vendor profile)

1.2. Contact Information for this Solicitation*

Please provide the following contact information for this Solicitation:

- Contact Name
- Telephone Number
- E-mail Address

*Response required

1.3. Business Designation*

Select the option that best suits your business.

- ☐ Corporation
- ☐ S. Corporation
- ☐ Sole Proprietor
- ☐ Limited Liability Company (LLC)
- ☐ Non-Profit
- ☐ Partnership
- ☐ Government
- ☐ Other (please specify)

*Response required

1.4. If "Other" was selected for Business Designation, please specify here

1.5. Is the Bidder a certified Michigan Business Enterprise? *

☐ Yes

☐ No

*Response required

When equals "Yes"

1.5.1. Specify the type(s) of certification held by checking all the boxes that apply and provide Certification Number for all checked boxes.*

Select all that apply

☐ Minority-Owned Business Enterprise (MBE)

☐ Woman-Owned Business Enterprise (WBE)

☐ Veteran-Owned Business (VOB)

☐ Small Business Enterprise (SBE)

☐ Disadvantaged Business Enterprise (DBE)

☐ Emerging Small Business

☐ Other (please specify)

*Response required

1.6. If "Other" was selected for Michigan Business Enterprise, please specify here.

1.7. Michigan Enterprise Certification Number and Date*

List the Certification Number and Date for each type of certification selected.

*Response required

1.8. Attach Certificates*

*Response required

1.9. Are there any pending applications for additional certifications?*

☐ Yes

☐ No

*Response required

When equals "Yes"

1.9.1. Specify the type(s) and expected date of approval for each.*

*Response required

1.10. Do you intend to use subcontractors?*

Subcontractors (or their assignments), as it pertains to the specifications/scope of work may not be changed without prior written approval by the City. The Contract will not be assignable to any other business entity without The City's approval.

☐ Yes

☐ No

*Response required

When equals "Yes"

1.10.1. Attach subcontractor information*

For each subcontractor, provide a document with this information:

- Legal Business Name of Subcontractor
- Mailing Address
- Description of Goods/Services provided by Subcontractor and person(s) identified
- If the subcontractor is a certified Michigan Business Enterprise; if "yes", specify the type(s) of certification held and provide the Certification Number for all. Attach certificates with proposal.
- List any pending applications for additional certifications and expected date of approval

*Response required

1.11. Scope and Requirements*

Bidder understands and agrees to the requirements provided in Part 1 of the IFB and has listed all exceptions below. (Any exceptions to the Scope and Requirements will be evaluated and determined whether they are in the best interest of the City.)

☐ Yes

☐ No

*Response required

When equals "No"

1.11.1. Bidder shall list all exceptions to the Scope and Requirements and other requirements provided in Part 1 of the IFB below. If none or not applicable, indicate "None" or "Not Applicable" below.*

*Response required

1.12. Pricing Requirements and Bid Pricing*

Bidder understands and agrees to the "Compensation and Method of Payment" subsection and has listed all exceptions below. (Any exceptions to the Pricing Requirements will be reviewed and determined whether they are in the best interest of the City.)

☐ Yes

☐ No

*Response required

When equals "No"

1.12.1. Bidder shall list all exceptions to Compensation and Method of Payment below. If none or not applicable, indicate "None" or "Not Applicable" below.

1.13. Insurance Requirements*

Bidder has thoroughly reviewed the "Insurance Requirements" (Exhibit **X**) and certifies that if awarded the contract the coverage requirements can be met, and the proper insurance documents will be provided prior to final contract execution.

☐ Yes

☐ No

*Response required

When equals "No"

1.13.1. List any exceptions to the Insurance Minimum Coverage in Exhibit X. If none or not applicable, indicate "None" or "Not Applicable" below.

1.14. Procedural Information*

By clicking "Please Confirm" the Bidder affirms that they have reviewed, understand, and acknowledge [PART 2: PROCEDURAL INFORMATION](#) section of this IFB.

☐ Please confirm

*Response required

1.15. Disclosure of Legal Action*

Bidder shall identify any pending public or private legal action (including without limit mediation, arbitration, litigation, mechanics' liens, and bond claims) directly or indirectly, and your firm's role in the action. If none, indicate "None" below.

*Response required

1.16. Disclosure of Contract Termination*

Bidder shall identify if they or any of its related business entities defaulted on a contract or had a contract terminated for cause. If yes, provide the date, contracting entity, type of contract, and details about the termination or default. If none, indicate "None" below.

*Response required

1.17. Assurances*

The Bidder attests that:

- A. The person signing this offer has the authority to submit an offer and to represent Bidder in all phases of this procurement process.
- B. The information provided herein is true and accurate.
- C. Any false statement may disqualify this offer from further consideration or because of contract termination; and
- D. The Bidder will notify the City of Pontiac's Purchasing Manager within 30 days of any change in the information provided on this form.

The bidder must review and confirm their understanding and compliance with the assurances outlined above. Please mark 'Yes' if you certify compliance and 'No' if you cannot certify compliance for each statement. A 'No' response may disqualify you from the bidding process, and you may be required to provide further explanation or documentation.

☐ Yes

☐ No

*Response required

1.18. Certification Regarding Debarment, Suspension and Other Responsibility Matters*

The Bidder certifies to the best of its knowledge and belief that neither it nor any of its principals:

- A. Are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from submitting bids or proposals by any federal, state or local entity, department or agency.
- B. Have within a five-year period preceding the date of this certification been convicted of fraud or any other criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) contract, embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.
- C. Are presently indicted for or otherwise criminally charged with commission of any of the offenses enumerated in **paragraph 2** of this certification.
- D. Have, within a five-year period preceding the date of this certification had a judgment entered against the supplier or its principals arising out of the performance of a public or private contract.
- E. Have pending in any state or federal court any litigation in which there is a claim against the supplier or any of its principals arising out of the performance of a public or private contract; and
- F. Have within a five-year period preceding the date of this certification had one or more public contracts (federal, state, or local) terminated for any reason related to contract performance.
- G. Compliance with Tax Law. The supplier must pay all taxes owed to a public Supplier and will continue to comply with the tax laws of this state or a political subdivision of this state during the term of this contract. Failure to comply with this contract term is a default for which City may terminate the contract and seek damages and other relief available.

The bidder must review and confirm their understanding and compliance with the certifications outlined above. Please mark 'Yes' if you certify compliance and 'No' if you cannot certify compliance for each statement.

- ☐ Yes
- ☐ No

*Response required

1.19. Certification Regarding Conflict of Interest*

“Organizational conflict of interest” means that, because of other activities or relationships with other persons or firms, a Supplier or Consultant (including its principal participants, directors, proposed consultants, or subcontractors) would be unable or potentially unable to render impartial, technically sound assistance or advice to City of Pontiac; or the Supplier’s or Consultant’s objectivity in performing the Work would or might be otherwise impaired. The Bidder certifies to the best of its knowledge and believe that neither it nor any of its principal participants and agents:

- A. Has any relationships with any firms or individuals that are or appear to be an organizational conflict of interest.
- B. Has or has had the following relationships with the specific firm(s)/individual(s), identified below, which may be determined to be an organizational conflict of interest. I understand that based on the information provided by Bidder, City of Pontiac may exclude the Bidder from further consideration and may withdraw its selection if the real or apparent organizational conflict of interest cannot be avoided or mitigated. Bidder further certifies that the degree and extent of the relationship of the Bidder with these named firm(s)/individual(s) have been fully disclosed below.

The bidder certifies that neither the organization nor any of its principal participants, directors, proposed consultants, or subcontractors has any relationships that are or appear to be an organizational conflict of interest.

☐ Yes

☐ No

*Response required

When equals "No"

1.19.1. If you checked 'No,' please explain below and list any firms or individuals with whom you have relationships that might be seen as a conflict of interest, and describe the nature and extent of these relationships.*

If you checked 'No,' please explain below and list any firms or individuals with whom you have relationships that might be seen as a conflict of interest, and describe the nature and extent of these relationships.

*Response required

2. PRICING

2.1. Bid Pricing*

Bidder shall provide their pricing by completing the Attachment 4 – Bid Pricing. This must be completed and submitted using the provided format.

*Response required